



The Town Hall, Quayside House, Navigation Yard,  
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456 / Email: enquiries@sleaford.gov.uk

## **NOTICE OF A MEETING OF THE FINANCE COMMITTEE**

To: All Members of the Finance Committee

You are hereby summoned to attend a meeting of the Finance Committee of Sleaford Town Council to be held at the **Town Hall, Quayside House, Navigation Yard, Sleaford** on **Wednesday 11<sup>th</sup> December 2024** at **7:00pm** for the purpose of transacting the following business.

### **AGENDA**

#### **24.126 CHAIRMAN'S WELCOME**

To welcome members and others to the meeting

#### **24.127 APOLOGIES**

To receive apologies for absence and to approve reasons for absence

#### **24.128 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**24.128.1 Disclosures of Interest** - To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

**24.128.2 Requests for Dispensations** - To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

#### **24.129 EXCLUSION OF PRESS AND PUBLIC**

Further to the Public Bodies (Admission to Meetings) Act 1960 to consider the exclusion of the press and public from certain agenda items due to the confidential nature of the items to be discussed

#### **24.130 PUBLIC PARTICIPATION SESSION**

To receive questions, comments, and suggestions for items for further consideration by the Finance Committee from Members of the Public

#### **24.131 MINUTES OF PREVIOUS MEETING**

To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 13<sup>th</sup> November 2024

## **24.132 FINANCIAL REPORTS**

**24.132.1 Budget Report** - To note the expenditure to budget report

**24.132.2 Bank Reconciliation** – To note the bank reconciliation for November 2024

**24.132.3 Income** – To note income received in November 2024

**24.132.4 Fund Transfers** - To note fund transfers between the Council's bank accounts

**24.132.5 Reserves** - To note the level of reserves held by the Council and to approve any changes to those levels

## **24.133 AUTHORISATION OF EXPENDITURE**

**24.133.1 Financial Transactions** - To consider and vote upon all financial transactions made retrospectively and pending

**24.133.2 Financial Regulation 5.18** - To note authorisations of expenditure made under financial regulation 5.18

**24.133.3 Signing of Paperwork** - To request two members to sign paperwork

## **24.134 SECTION 106/COMMUNITY INFRASTRUCTURE LEVY MONIES**

To receive an update regarding S106 and CIL monies available to the Council and to consider any action required

## **24.135 SERVICES**

**24.135.1 Cemetery** - To receive a financial update regarding Sleaford Cemetery and to consider any action required

**24.135.2 Markets** - To receive a financial update regarding the markets and to consider any action required

**24.135.3 Venue Hire** - To receive a financial update regarding venue hire and to consider any action required

**24.135.4 Allotments** - To receive a financial update regarding the allotments and to consider any action required

**24.136 INVESTMENT STRATEGY**

To consider a draft investment strategy for the Council

**24.137 MEDIUM TERM FINANCIAL PLAN**

To receive an update on the development of a medium-term financial plan, including capital investment, and to consider any action required

**24.138 DRAFT 2025-2026 BUDGET**

To consider the draft budget for 2025-2026 and any action required

**24.139 DATE AND VENUE OF NEXT MEETING**

To note that the date of the next meeting of the Finance Committee will be held on Wednesday 15<sup>th</sup> January 2025 at 7pm at the Town Hall, Sleaford

**CIRCULATION**

Councillors A Brand (Chairman of the Committee), S Shanahan-Kluth (Vice-Chairman of the Committee), B Allan, K Fernandes, H Lorimer, S Mason, M Offer, M Sharpe and D Suiter

Chris Pilkington FSLCC



Town Clerk & Responsible Financial Officer

Sleaford Town Council

6<sup>th</sup> December 2024