



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **SERVICES COMMITTEE** will be held in **The Source, Southgate, on Wednesday 17th September 2014, at 7:30pm**. All members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

AGENDA

Chairman’s Welcome and Introduction.

1. **APOLOGIES**. Apologies for absence, with reasons, to be given to the Clerk.
2. **DECLARATIONS OF INTEREST**. To receive Declarations of Pecuniary Interest in accordance with the Localism Act 2011 and to receive declarations of personal interests.
3. **MINUTES**. The Clerk’s Notes from the meeting on 30th July 2014 have been circulated – to accept these as Minutes of that meeting.
4. **CHAIRMAN’S REPORT**, attached.
5. **CLERK’S REPORT**, attached.
6. **ACTION LOG**, attached.
7. **FINANCIAL REPORT**
 - 7.1 To Receive Latest Committee Report, attached.
8. **SIGNING OFF OF EVENT DOCUMENTS**
 - 8.1 Oktoberfest – Event Management Plan.
9. **PROJECT UPDATES-** Verbal report, if appropriate.
 - 9.1 Sleaford Museum and Toilets
 - 9.2 Cemetery Paths
 - 9.3 Eastgate Car Park
 - 9.4 Allotment Compost Toilets – site visit
 - 9.5 Tennis Court Pavilion Construction

NOTES

10. **WORKING GROUPS.**

10.1 **Market Working Group –**

10.2 Draft regulations (v4) for approval – attached

11. **DOG LAW ENFORCEMENT OFFICER:**

11.1 To note latest report (July & August 2014), attached

12. **TRAVELLER ENCAMPMENTS IN NORTH KESTEVEN AREA –**

To discuss and resolve how to protect STC Land, report attached.

13. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.

14. **MATTERS OF AN URGENT NATURE.**

Mrs M Waddingham
Assistant Clerk
Sleaford Town Council
11th September 2014