



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **SERVICES COMMITTEE** will be held in **The Source, Southgate, on Wednesday 30th July 2014, at 8:00pm.** All members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

AGENDA

Chairman's Welcome and Introduction.

NOTES

1. **APOLOGIES.** Apologies for absence, with reasons, to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive Declarations of Pecuniary Interest in accordance with the Localism Act 2011 and to receive declarations of personal interests.
3. **MINUTES.** The Clerk's Notes from the meeting on 18th June 2014 have been circulated – to accept these as Minutes of that meeting.
4. **CHAIRMAN'S REPORT, if any**
5. **CLERK'S REPORT, if any.**
6. **FINANCIAL REPORT**
 - 6.1 **To Receive Latest Committee Report.**
7. **VOLUNTEER GARDENING OFFER Report Attached & Draft Volunteer's Policy for Approval**
8. **SLEAFORD CARNIVAL 2014 –** To note report from debrief meeting, attached.
9. **SERVICES MATTERS –**
 - 9.1 To receive a report from the Services Supervisor (to follow) & Sample Weekly Operations Schedule, attached.
 - 9.2 To resolve replacement/additional mobile phones for Services and other staff – report attached.
 - 9.3 Tennis Court Pavilion Construction – update.

10. **WORKING GROUPS.**

10.1 **Market Working Group –**

10.1.1 Draft regulations (v1) for information/comment – attached

10.1.2 Action Log, WG Meeting 21.07.14 – attached.

10.1.3 Allotments Working Group – to arrange date for visit to Hill Holt Wood compost toilets site and progress installation of compost toilets.

11. **DOG LAW ENFORCEMENT OFFICER:**

11.1 To note latest report (June 2014), attached

11.2 To agree purchase of additional dog bins, previously discussed.

12. **ACTION LOGS – To follow.**

Mrs L Savage
RFO
24th July 2014