



The Town Hall, Quayside House, Navigation Yard,  
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456  
Email: enquiries@sleaford.gov.uk

Mr Kevin Martin  
Clerk to the Council

To: All Services Panel Members.

The next Meeting of the Services & Assets Panel will take place on **Tuesday 23<sup>rd</sup> July 2019 at 10:00am** to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford**

Councillor M Shanahan-Kluth – Panel Lead  
16<sup>th</sup> July 2019

### AGENDA

1. Notes from last meeting 11<sup>th</sup> June 2019 (already presented to FC on 12<sup>th</sup> June 2019) (attached)
2. Allotments
  - 2.1 Memorial Cup – To finalise criteria. Mrs K Blythe to attend the meeting
  - 2.2 Allotment Tenancy Agreement – for review (attached)
  - 2.3 Size of Allotment Plots – report (attached)
  - 2.4 Cost analysis - report (attached)
3. Action Log (attached)
4. Verbal Updates from Deputy Clerk
  - 4.1 Annual Play Inspection Summary – report (attached)
5. Agenda items requested by Panel Members
  - 5.1 National Grid – Biofuel to discuss merits – Cllr J Thomas (attached)
  - 5.2 Siting of Memorial Benches – Cllr D Suiter
  - 5.3 Nesting Boxes – Cllr D Suiter
  - 5.4 Tree planting Scheme – Cllr D Suiter
6. Agenda items for next meeting
7. Date of next meeting  
27<sup>th</sup> August 2019 at 10:00am