



Sleaford Town Council
Notes and Report of Services & Assets Panel Meeting – 16th October 2018
11:00am to 1:10pm

Panel members present:

Cllr M Shanahan-Kluth
Cllr B Allan
Cllr H Lorimer
Cllr D Suiter
Cllr P McCallum
Cllr J Mathieson
Cllr F Richards

Also present: 2 members from Sleaford In Bloom and Cllr J Charlesworth

Apologies: No apologies for absence were received.

Meeting and Panel supported by Assistant Clerk and Services Team Leader.

1. Notes from the last meeting held on 11th September 2018

The Panel agreed the notes which had already been to the Full Council Meeting on 19th September 2018.

2. Service & Assets Work Plan

This item was noted.

3. Container Visit – The Panel Lead gave a brief update following a recent visit on 14th September 2018.

The Services Team Leader reported that some of the concerns raised at this visit have now been addressed. This included purchasing a fuel container to keep all flammable substances in.

Some Panel Members expressed disappointment that the tall flower planters which were purchased some time ago are not fit for purpose and are currently taking up much needed space. It was suggested that these could be donated to Sleaford in Bloom to nurture seedlings.

The general feeling from the Panel was that the containers at the Cemetery are very well utilised.

4. Sleaford in Bloom

The Services Team Leader gave a brief account of a recent site meeting with SiB Members at the Drove Lane Allotments.

There was a discussion regarding financial requirements and the practical help that would be needed from STC, to maintain current outputs.

The Panel Lead allowed a member of SiB to speak.

It was suggested to purchase two storage containers for siting on an allotment plot. These containers could also be used by volunteer groups that STC currently homes, which would free up room in the Tractor Shed.

Recommendation: STC to purchase one Polytunnel and one container with a proviso of purchasing a second container for other volunteer groups to use; allocate two half allotment plots with the possibility of becoming two full plots, for SiB to use.

At this point the SiB members left the meeting.

5. Fencing at Woodside Play Area

The Services Team Leader answered several questions regarding the current kissing gate. It should be noted Council has previously approved the installation of 15-20 m of fencing at Woodside. The Panel considered 3 prices for works at the site

Recommendation: To remove existing concrete posts and replace with wood panel fencing at a cost of £2,520 inc VAT. The Service Team to remove and dispose of the kissing gate.

6. Castle Park Estate/George Street Playing Field

The Panel Lead gave a summary of complaints received from residents of the Castle Park Estate. It was noted that the complaints received were not directly about George Street Play Area.

The Panel agreed that no action is required by the Council.

7. Allotments

7.1 Invoices - Rental invoices have been sent to all allotment tenants for the 2018/2019 rental year. This was noted.

7.2 Review of Allotment Tenancy Agreement – The Panel Lead asked all members for their suggestions. There was a lengthy discussion which included fees and charges.

It was agreed that the Review of the Allotment Tenancy Agreement would be an item on the next Services & Assets agenda. In the meantime, all suggested amendments to be given to the Assistant Clerk for inclusion in the draft review.

Councillor J Charlesworth left the meeting.

At this point the Audio Recording was stopped to allow for a comfort break.

8. Request from William Alvey School to use Cemetery Drive Way and turning circle from 8.30am to 9.15am and 3.00pm to 3.45pm. The Services Team Leader explained the practicality of this.

It was suggested that the school contacts Lincolnshire County Council to see if the Lay-by adjacent to the school could be used as a “kiss and drop” point.

This request to be considered by Full Council on 17th October 2018.

Councillor David Suiter left the meeting.

9. Agenda items for next meeting

Purchase of a wood chipper for use by the Service Team

10. Date of next meeting

Tuesday 27th November at 10:00am.