



Sleaford Town Council
Culture, Events and Markets Panel
Notes and Report of Meeting – 15th April 2019
10.30am to 11.30am

Panel members present:

Councillor Linda Edwards-Shea
Councillor Ken Fernandes
Councillor John Parry
Councillor Francesca Richards (Panel Lead)
Councillor Adrian Snookes

Meeting and Panel supported by Administration Officer (SG).

1. Apologies for Absence

Apologies for absence were received from Councillor Mathieson.

2. Report from the meeting held on 25th March 2019

The report was noted.

3. Terms of Reference

The number of Councillors on the Panel to make it quorate was changed from 4 to 3.

Recommendation: that Full Council consider this change in the Terms of Reference.

4. Sleaford Town Awards Event on 25th April 2019

Administration Officer (SG) provided the Panel with a list of categories, sponsors and winners and explained about the proceedings for the event.

5. Love Your Local Market Events during 17th to 31st May 2019

The Panel discussed taking part in the nationwide 'Love Your Local Market' events in May, as previously resolved by Full Council. An idea was put forward to invite all the Farmers Market traders to take part and anyone who has previously attended one of the Town Council's special events. The Panel agreed that the dates of Saturday 18th May and Saturday 25th May would be Sleaford's special Market days during this period, to encourage traders to come and try the Market and hopefully come back again. The Panel also agreed that up to ten cars would be allowed to join the Market on these two days to sell their wares (for £3.50 per date). All Market traders will benefit from the 'buy one date, get the next date free' offer. It was noted that advertising has already started for these events and the local newspapers are going to run articles about the events.

6. Town Crier Competition on 8th June 2019

The Panel discussed this event and agreed that traders should be invited to have a free pitch in the Market Place, to make it a really big event. The shops and businesses in the Market Place and the café to be invited to put tables and chairs outside or join in with a table and products for people to look at or purchase. Non-silent generators will not be able to be permitted at this particular event. Administration Officer (SG) informed the Panel that she is working alongside the Town Crier with the event. A buffet and drinks for lunch are booked for the competitors and the Town Councillors, which will be held in the Town Hall. The Competition itself will be held in the Market Place. The engraved trophies for the competition have already been made and delivered and goodie bags are going to be put together for the competitors.

7. Outdoor Cinema Events on 6th September and 7th September 2019

The Panel had a general discussion about the arrangements for the outdoor cinema events. Administration Officer (SG) informed the Panel that the cinema company were awaiting authorisation for licences from the media company and once they are granted, the office can then start to sell the tickets.

8. St Denys' Day and Harvest Celebration Market - 12th October 2019

The Panel discussed what location this Market should take place in. All agreed that this Market is not affiliated with St Denys' Church or any church, so could take place in either the Market Place or the Town Hall and Navigation Yard. Due to the recent successful events held at the Town Hall and Navigation Yard, plus what this location can offer, ie. indoor stalls (which adds an extra 19 traders who wouldn't usually attend), electricity, public conveniences and parking close-by, the Panel agreed that the Market would take place at the Town Hall and Navigation Yard. All agreed that the Mayor, the Town Crier and the Reverend of St Denys' Church would be invited to open this Market.

9. Correspondence

No correspondence was received.

10. Future Events

Councillor Richards suggested to the Panel that the Council take part in the Macmillan Coffee Morning again and that at last year's event, £209.73 was raised. The Panel were all in agreement with this and proposed the date of Tuesday 1st October 2019 to hold the event, at the Town Hall, to coincide with Lincolnshire Day.

Recommendation: that Full Council approve this event.

Councillor Snookes and Councillor Edwards-Shea spoke about holding outdoor theatre events at the Recreation Ground and/or in Castlefield. This will be put on a future agenda for the new Panel.

Councillor Richards was thanked for being Panel Lead and for her input over her term of being a Councillor. Councillor Richards in turn thanked all of the Panel members. The Panel then thanked Administration Officer (SG) for all her hard work for the Panel and her input.

11. Date and time of next meeting

No meeting date was set due to the Elections taking place on 2nd May. The meetings will continue once the new Council is in place.

The meeting finished at 11.30am.