



Sleaford Town Council
Culture, Events and Markets Panel
Notes and Report of Meeting – 4th April 2018
10.30pm to 12.30pm

Panel members present:

Councillor Stephanie Dale
Councillor Ken Fernandes
Councillor Heather Lorimer
Councillor Jan Mathieson
Councillor Francesca Richards
Councillor Adrian Snookes

Meeting and Panel supported by the Office Manager

1. Apologies for Absence

An apology had been received from Councillor Charlesworth, with an acceptable reason.

2. Report from the previous meeting held on 13th March 2018

Cllr Lorimer informed the Panel that she had accessed the Lincoln Archives and not actually been to the Archives.

The Panel decided that the event for 'Do Something New' would be changed from 12th May to mid/end of September.

The Car Boot Sale for 8th April has 3 Councillors on the list for volunteering on the day. Cllr Fernandes informed the Panel that he will now be able to help out and Cllr Dale said that she could also, work permitting.

This report was noted.

3. Outdoor Cinema Event

The Panel received a business plan detailing the costs of the proposed Outdoor Cinema event and further information.

It was agreed that the date of Saturday 1st September 2018 be put forward to Full Council for the event.

The cost of possibly hiring 4 toilets to be looked into and the Lions and the Rotary to be asked whether they would be able to help out with marshalling at the event.

Recommendation: that Full Council accept the business plan and agree on the date of Saturday 1st September 2018 (the business plan went to Full Council on 4th April and it was resolved to accept the plan and the date for the event).

4. Suffragette Movement Celebration Event

It was agreed that Cllr Richards would source details of local women's groups and put together a message that would be sent to them from the office, inviting them to share their memories of the 100 years of the women's vote. Cllr Lorimer to contact Waspi and Cllr Dale to contact LGBT, in order to inform them of the event that will be taking place. The feedback will then be looked at and collated for a display in the Town Hall, together with pictures. The women's groups and local residents would then be invited to an event at the Town Hall on Friday 8th June at 6.00pm.

5. Flag and Flag Pole

Discussions took place regarding a flag pole being erected outside the Town Hall or fixed onto the side of the building. It was agreed that a flag pole being fixed to the side of the building would be more suitable. Cllr Fernandes and Cllr Richards volunteered to put together a report for the next meeting, together with two more quotes for the purchase and fitting of a flag pole.

Recommendation: that Full Council agree to a flag pole being fixed onto the side of the Town Hall.

6. St George's Day Market

The Office Manager informed the Panel that the Market opening would take place at 9am on Saturday 21st September by the Mayor, Rev'd Knight and the Town Crier. This will be followed by a blessing and then a presentation of prizes to the winners and runners up of the schools colouring competition. The Ukulele Orchestra will perform at 9.30am, the William Alvey School and Chris Clark at 10.30am and the Morris Dancers at midday. The Office Manager also informed the Panel that a very good amount of stall bookings have been received and there are more to follow. The Panel noted that the new signage that has been erected around town is very pleasing and easy to read.

The Panel agreed that two members of the services team will be required at the start and finish of the event to help set up the gazebos. The Lions to be contacted to ask if they have any volunteers to help out on the day. The music and the music volume to be kept at a minimum.

Cllr Mathieson and Cllr Snookes will judge the schools colouring competition entries on Wednesday 11th April at 10am. Cllr Mathieson, Cllr Richards and the Office Manager to put together the stall site plan week commencing 16th April.

7. Markets

Discussion took place about offering new and existing Market traders an incentive for attending the Market. It was put forward by Cllr Richards and agreed by the Panel that the traders pay for their first date and then have the next one free of charge, pay for the next date and then the next one be free of charge and so on. A review would take place after six months.

Recommendation: that Full Council agree to new and existing Market traders being offered the above incentive.

8. Supporting 'Playing Out Scheme'

It was agreed that the Office Manager look at the 'Playing Out Scheme' website and advertise the information on the Town Council website.

9. Date and time of next meeting

The next meeting will take place on Wednesday 18th April 2018, in the Town Hall at 10.30am.

The meeting finished at 12.30pm.