

**SLEAFORD TOWN COUNCIL
MEETING OF THE GENERAL PURPOSES COMMITTEE**

Minutes of the meeting of the **General Purposes Committee** held on
Wednesday 3rd June 2015 at 7.30pm
at The Source, Southgate, Sleaford

PRESENT:

Cllr B Allan	Cllr M Suffield
Cllr J Charlesworth	Cllr A Snookes
Cllr K Fernandes	Cllr D Suiter
Cllr S Fields	Cllr G Titmus
Cllr G Jackson	

Also Present: Cllr M Graves
Council Officers – Assistant Clerk and Office Manager
Press (0) and Members of Public (0).

The outgoing Chairman welcomed all to the meeting.

GP.1 TO ELECT A GENERAL PURPOSES COMMITTEE CHAIRMAN

Cllr D Suiter proposed and Cllr B Allan seconded the proposal that Cllr G Jackson be elected as Chairman of the General Purposes Committee.

In the absence of any further nominations, Cllr G Jackson was elected as General Purposes Committee Chairman and took the Chair.

GP.2 TO ELECT A GENERAL PURPOSES COMMITTEE VICE-CHAIRMAN

Cllr Ken Fernandes proposed and Cllr David Suiter seconded the proposal that Cllr A Snookes be elected as Vice Chairman of the General Purposes Committee.

In the absence of any further nominations, Cllr A Snookes was elected as General Purposes Committee Vice Chairman.

GP. 3 APOLOGIES. Apologies with reasons were received from Cllr P McCallum. This was accepted and the attendance register was completed.

GP.4 DECLARATIONS OF INTEREST. To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests. There were none received.

GP.5 MINUTES.

IT WAS RESOLVED THAT the Notes of the meeting held on 22nd April 2015, be accepted as Minutes of that meeting. **Vote – Unanimous.** The Resolution was carried. The Chairman signed the Minutes.

Signed:
Date:

GP.6 FUTURE G.P. COMMITTEE MEETINGS

IT WAS RESOLVED that an informal meeting of Committee Members will be held to consider future working arrangements and practice; frequency of meetings, workloads, delegation of projects etc to report to Full Council, together with any amendments to the Committee's Terms of Reference.

Vote: Unanimous. The Resolution was carried.

GP.7 MATTERS ARISING FROM SERVICES COMMITTEE (27.05.15).

There were no matters arising.

GP.8 WORKING GROUPS: For update – Interim list

Composition of current Working Groups is still in progress. The Clerk will continue to update the list and inform Councillors.

Cllr A Snookes requested to join to the Christmas Market Working Group.

IT WAS RESOLVED THAT the Working Group list be accepted.

Vote – Unanimous. The Resolution was carried.

GP.9 CHAIRMAN'S REPORT

There was no report.

GP.10 CLERK'S REPORT

10.1 Social Media – Cllr M Suffield updated the Committee about a 'Sleaford Town Council Parody' Twitter account that someone has created and published.

It was decided that an item be put onto the next GP agenda for a Working Group to be set up, to address these issues and to establish a social media presence and other publicity matters.

10.2 STC Media Policy – after discussion, it was decided that Cllrs G Jackson and J Charlesworth would work with the Clerk on the Policy document, in particular point no. 15.

10.3 Action Log – the action log was noted.

GP.11 QUARTERLY FINANCIAL MANAGEMENT REPORT

Councillors requested that this financial management report be put onto the next GP Agenda, together with the budget figures that were proposed for 2015/2016, for comparison.

It was requested that the Clerk arrange a testing of the I.T. back-ups in the office.

GP.11 UPDATES/PROGRESS REPORTS.

11.1 Website Analytic Data – the data was noted. It was agreed that this would cease to be a regular Agenda item.

Signed:
Date:

There being no further business, the Chairman thanked all for their attendance and closed the meeting at 8.45pm.

SCG/sms

05.06.15

Signed:
Date: