

**SLEAFORD TOWN COUNCIL
MEETING OF THE FINANCE AND STRATEGY COMMITTEE**

Minutes of the meeting of the **Finance and Strategy Committee** held on
Wednesday 4th May, 2016 at 7.00pm
at The Town Hall, Quayside House, Navigation Yard, Sleaford

PRESENT:

Cllr M Graves (Chairman)	
Cllr S Clegg	Cllr P Coyne
Cllr K Fernandes	Cllr J Brealeycook
Cllr G Titmus	Cllr D Suiter
Cllr G Jackson	Cllr H Lorimer
Cllr M Allan	Cllr B Allan
Cllr P McCallum	Cllr A Snookes
Cllr J Charlesworth	Cllr J Mathieson
Cllr K Dolby	Cllr A Brand
Cllr R Willis	

In attendance: Council Officers: Kevin Martin Clerk and Carol Houlton Minutes Clerk.

The Chairman welcomed all present.

F&S.1 CHAIRMAN'S REMARKS –

001 The Chairman requested that the Car Parking Working Group meet shortly.

F&S.2 APOLOGIES –

002 No apologies of absence were received.

F&S.3 DECLARATIONS OF INTEREST –

003 There were no Declarations of Interest to record.

F&S.4 MINUTES 4th May 2016

004 ***IT WAS UNANIMOUSLY RESOLVED THAT:*** the notes of the meeting held on 4th May 2016, be accepted as minutes of that meeting subject to two minor amendments on item number F&S 6.2 and F&S 6.6.

THE RESOLUTION WAS CARRIED.

F&S.5 CLERK'S REPORTS

005 The Clerk gave a verbal update on the Year End Annual Return. The Year End Statement will be brought to Full Council on 18th May as it has first to be signed by the Internal Auditor.

F&S.6 FINANCIAL MATTERS-

006 **6.1 Action Log** – The report was noted.

007 **6.2 Budget Comparison Report 2015/2016** - Clerk explained the report. He also noted that the accounts had been closed promptly at the end of April. The report was noted.

008 **6.3 2015/2016 Year End Accounts** – The Clerk explained the report the following:- Clarification was requested re "Earmarked Reserves". Explanation was given. The next report on the 18th May will deal with this.

IT WAS UNANIMOUSLY RESOLVED THAT

1. The contents of the report were noted.
2. Earmark a sum of £5K to be provided for the Neighbourhood Plan; £6k for works at Lincoln Road Playing Field and the remaining £12k to go to General Reserves and recommend to Council.
3. Accept the attached income and expenditure report and recommend it to Council and suggests that Council reviews all budget line out-turn figures for 2015/2016 against 2016/2017 budgets as soon as possible as part of good financial governance.

THE RESOLUTION WAS CARRIED.

009 **6.4 Income and Expenditure Report** - This was noted.

F&S.7 SKATE PARK –

010 A report on the current state of the skate park was presented. The skate park is in poor condition and in need of repair and the graffiti needs to be dealt with. Repairs have previously been carried out to some areas of the park but there are now other areas which need attention.

A Working Group had met and a robust procurement strategy had been presented to the previous Clerk. The current Clerk has now been updated regarding this.

Concerns were raised about liability in respect of any accidents/incidents if the skate park is not of a suitable standard.

The Skate Park was inspected on 16th March by ROSPA and all risks were assessed as low. Inspections are scheduled to take place 3 monthly. The next one is due to take place in June.

IT WAS UNANIMOUSLY RESOLVED THAT the Clerk bring to the next Council meeting a paper of procurement strategy and a programme with a time line for implementation and that, additionally, phase 1 and phase 2 are carried out together.

THE RESOLUTION WAS CARRIED.

Clerk informed the meeting that the new procurement regulations 2015 overtake previous ones.

There being no further business, the Chairman thanked all for attending and closed the meeting at 7.44 pm.

ACTIONS FROM F&S 4th May, 2016

6.3	Earmark £5k Neighbourhood Plan, £6k for works at Lincoln Road Playing Field and £12k to go to General Reserves	LS/KM
6.4	Skate Park- A report to go to council of procurement strategy and a programme with timelines	KM