



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday 4th June, 2014 at 7:45pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

At 7:30pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time.

AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
 2. **DECLARATIONS OF INTEREST.”** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests”.
Revised wording, as approved by Council, 02.12.13 to be noted.
 3. **CHAIRMAN’S REPORT.**
 - Fields In Trust – update, if any from Cllr K Dolby.
 4. **CLERK’S REPORT**
MATTERS OUTSTANDING AND PROGRESS MADE, attached.
 5. **MINUTES.** None for this meeting.
 6. **CLERK’S NOTES. For information only, no discussion.**
Services 23rd April, 2014. General Purposes 30th April 2014. Personnel 23rd April and 7th May 2014. Finance & Strategy 26 March (approved at F&S Meeting 14.05.14) and 14th May 2014.
 7. **COUNCILLOR RESIGNATIONS, CO-OPTIONS & ELECTIONS**
 - **To Resolve** to consider in Closed Session Expressions of Interest Received (previously circulated to Councillors) in the Casual Vacancy following the resignation of Cllr.I. Dolby, and, if appropriate, agree an applicant to be a Co- opted Council Member.
- 8. FINANCE**
- 8.1 Annual Return 31.03.14: - Audit Commission Document**
- (i) Accounting Statements 2013/14 – Approval – Section 1
 - (ii) Annual Governance Statement 2013/14 – Approval – Section 2
 - (iii) Annual Internal Audit Report 2013/14 – Noting. – Section 4
 - (iv) Internal Auditor’s Year End Report – Noting.
- 8.2 Financial Year 2013/14R.F.O. Finalised Report & Accounting Statement (2 documents) . Recommendation:** To approve suggested Virements, totalling, £110,263.14 as detailed on the report, following completion of 2013/14 Year End.
- 8.3 To receive Financial Report of R.F.O. 28.05.2014.**

8.4 Financial Regulations – for Approval, as recommended by F&S Committee
14.05.2014.

9. REPRESENTATIVES ON OUTSIDE BODIES. Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.

- Network Rail Stakeholder meeting – Verbal report, Cllr K Fernandes.
- CAB – Verbal report, Cllr K Dolby.

10. OTHER AD-HOC COUNCIL REPRESENTATION – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.

11. TOWN COUNCIL SURGERIES:

- 5th April 2014 – Cllr G Titmus
- 3rd May 2014 – Cllr M Suffield

12. CHRISTMAS MARKET – Debrief report, Cllr C Darch.

13. FORTHCOMING EVENTS.

- Armed Forces Day – update if any, Cllrs G Titmus / K Dolby.
- Sleaford Carnival

14. RESOLUTION TO MOVE INTO CLOSED SESSION. To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.

15. FROM OTHER COMMITTEES/ APPOINTMENT PANELS:

- From Chairman, Finance & Strategy Cttee: request to change date of next F&S Meeting from 2nd July to 23rd July, 2014.

16. OFFICE PREMISES - Any Full Council Resolutions needed.

17. RECREATION GROUND – To discuss present position of the CPO.

Mrs. L. Savage, R.F.O..

In the absence of:

Mrs M Waddingham

Assistant Clerk.

29th May 2014