



## Sleaford Town Council Finance and Strategy Committee Meeting

I hereby give notice that a meeting of the **Finance and Strategy Committee** will be held on **Wednesday May 14<sup>th</sup> 2014 at 7:15pm, at the Source, Riverside, Sleaford**. All members of the Finance and Strategy Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted.

**The business to be dealt with at the meeting is listed in the agenda.**

---

### AGENDA

Chairman's welcome remarks.

- 1) **APOLOGIES FOR ABSENCE.**
- 2) **DECLARATIONS OF INTEREST:** To receive any Disclosable Pecuniary or Personal Interests
- 3) **MINUTES.** The Clerk's Notes from the meeting on 26<sup>th</sup> March, 2014 have been circulated. To accept these Notes as Minutes of the meeting.
- 4) **CHAIRMAN'S REPORT,**
- 5) **CLERK'S REPORT.**
  - Action Log – enclosed.
  - Town Council Insurance – update enclosed.
  - Unregistered Land – update enclosed.
- 6) **RFO REPORT** – to note a letter received from NKDC clarifying funding contribution for 2014/15 for The Dog Warden Services, clarification of funding for the litter picking is still to be confirmed.
- 7) **FINANCIAL MATTERS**
  - Finance Report – circulated.
  - Internal Audit Reports from 13<sup>th</sup> February and 16<sup>th</sup> April 2014.
  - Allocation of funding for Honorary Freedom Parade. – from GP 30<sup>th</sup> April 2014 £1,250.00 to come from budget line 10020/6 Twinning Hospitality, 2014/15 and if there is a proposal to hold a Twinning Evening in 2014/15 a virement from Reserves from balance of 2013/14 is to take place.
  - Balances of Earmarked Reserves as at 31.03.14
  - To note year end for 2013/14 should be finalised 30<sup>th</sup> May 2014
  - To note year end – is to be finalised. (A copy of previous suggested transfers attached for information only).
- 8) **MONEY'S YARD TOILETS 3 YEAR LEASE** – Update from Cllr M Graves.

### NOTES

- 9) **FUTURE AGENDA ITEMS,**
- a) **Tractor Shed** – To receive a proposal that STC undertakes a professional survey of its current condition, the feasibility of updating the present building and, or the cost of a replacement building.
  - b) To note Project Lead prioritise and investigate, in due course:
    - **Depot**
    - **Community Building Requirement** – an opportunity for Council to find something appropriate for the town.
    - **Town Centre Toilets** – additional requirements
- 10) **SKATE PARK FUNDING**
- a) 5 Year recreational plan
  - b) Agree future course of action.
- 11) **DRAFT FINANCIAL REGULATIONS** – Model Document from LALC for discussion – enclosed.
- Item 3.1 preparation of 3 year forecast
- 12) **TERMS OF REFERENCE** – Finance & Strategy, Model Document from LALC (Draft v1) for discussion.
- 13) **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
- 14) **UPDATES(S) IN CONNECTION WITH RECREATION LAND** –
- a) to note no further correspondence received from any parties.
  - b) Verbal report from Cllr K Dolby.
- 15) **EASTGATE CAR PARK**
- a) Boundary issues – Recent letter from Sills & Betteridge dated 28<sup>th</sup> April, enclosed
  - b) Verbal update of any further response received.
  - c) To note any re-lining works will be undertaken on completion of demolition of Eastgate Garages.
- 16) **OFFICE PREMISES** – Project Lead to investigate – for noting only.
- 17) **CEMETERY FOOT PATHS** – Report attached.
- 18) **EASTGATE GARAGES**
- a) To note initial meeting with contractor has been held – work to commence late May
  - b) To note a request has been made to obtain service duct to allow reconnection of electricity for tractor shed.
- 19) **MONUMENT GARDENS MUSEUM/TOILET BLOCK**
- a) To note a meeting has been scheduled for Friday 9<sup>th</sup> May for an initial meeting to include the appointment of contractor.