



Sleaford Town Council

To: All Members of Sleaford Town Council Finance & Strategy Committee,

You are hereby summoned to attend the next meeting of **The Finance & Strategy Committee** will be held at **The Source, Southgate, Sleaford** on **Wednesday 7th October, 2015 at 7.15p.m.**

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mrs LJ Savge
RFO
1st October, 2015.

NOTES

1. **CHAIRMAN’S REMARKS.** (1 min)
2. **APOLOGIES FOR ABSENCE** and reasons given. (1 min)
3. **DECLARATIONS OF INTEREST.** To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPLs. (1 min)
4. **MINUTES.** Notes of the Finance & Strategy Committee Meeting held on 5th August, 2015 to be approved as Minutes, attached (2 mins)
5. **CLERK/PROJECT LEAD REPORTS.** (20 mins)
 - 5.1 Cemetery from Services Committee. (09;.09.15) Attached.
 - 5.2 Public Contract Regulations 2015 Report Project Lead For noting. attached.
 - 5.3 2016-17 Budget (Parts I & II) Report For Noting attached.
 - 5.4 Reserves & Balances Report & Recommendations attached
 - 5.5 Councillors Allowances – To form a Working Group report attached
 - 5.6 From Informal Meeting (12.08.15) To note that: Council Projects remain under auspices of this Committee until handed over, as appropriate to the managing committee or Full Council.

6. **RFO /PROJECT LEAD REPORTS – (10 mins)**
 - 6.1 Action Log – Attached
 - 6.2 Dual Control of Electronic Bank Transactions & Bank Accounts – Report & Recommendations attached.
7. **FINANCIAL MATTERS - (5 mins)** Finance Report as at 30th September, 2015 attached
8. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”. (1 min)
9. **TRAFFIC MODELLING – CONSULTANT’S ESTIMATED FEES – (5 mins)** Report 3rd August, 2015 carried forward from last meeting. Attached.
10. **CHRISTMAS LIGHTS - (15 mins)** From General Purposes Report for Noting and Recommendation - Attached.
11. **SKATE PARK – (15 mins)** Project Lead report 30.09.15 – Report for Noting and further Recommendations attached.
12. **OFFICE PREMISES SUPPLEMENTARY BUDGET REQUEST – (10 mins)** Report for noting and action attached.
13. **HR MATTERS – (10 mins)**
 - 13.1 Personnel Advice
 - 13.2 Recruitment of Senior Officer – For discussion, if required.