



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 20th June 2018 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
14th June 2018

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** (7.10pm)
 - 4.1 Notes of the Council Meeting held on 16th May 2018, to be approved as Minutes
 - 4.2 Notes of the Council Meeting held on 23rd May 2018, to be approved as Minutes
5. **Chairperson's Report**, if any (7.20pm)
 - 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.35pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
 - 6.2 **18/0745/OUT – Former Advanta Seeds Site, Southgate** – Outline planning application for engineering works, clearance of existing & the erection of a mixed use commercial development. Development to comprise of 6 retail units, a C2 retirement living use, an A3/A5 use & a replacement bowls club facility. In respect of land with access taken from Boston Road, Sleaford.

7. **PANEL REPORTS (7.40 pm)**
 - 7.1 **Culture, Events, and Markets** – Nothing for this meeting
 - 7.2 **Finance & Strategy** – Nothing for this meeting
 - 7.3 **Services & Assets** – Notes from the meeting held on 5th June 2018, for noting only.

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.50pm)**
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 8.2 BACS payments made for **retrospective approval** (attached)
 - 8.3 Pending BACS payments for **approval** (attached)
 - 8.4 Pending cheque payments for **approval** (attached)
 - 8.5 Request for 2 volunteers to sign paperwork
 - 8.6 Finance Report – April & May 2018/19 for noting (attached)

9. **INTERNAL AFFAIRS (8:00pm)**
 - 9.1 **Ward Reports from Councillors** – Policy report and recommendation from Cllr Charlesworth (attached)
 - 9.2 **Planning/Neighbourhood Plans LALC training** – verbal report from Cllr Charlesworth

10. **Clerk’s Report – Internal Affairs (8.15pm)**
 - 10.1 **Action Log Update** – ongoing actions (attached)
 - 10.2 **War Memorial Market Place** – Report and recommendation (attached)
 - 10.3 **Judicial Review – Basic Allowances** - Report and recommendation (attached)
 - 10.4 **Chaplin to the Town Council** - Report and recommendation (attached)
 - 10.5 **Christmas Market** – Verbal update from the Clerk

11. **EXTERNAL AFFAIRS (8.30pm)**
 - 11.1 **Circus 23rd to 28th April 2019** – Request to use Boston Road Recreation Ground (attached)
 - 11.2 **Sleaford Carnival 14th July 2019** – Request to use Boston Road Recreation Ground (attached)
 - 11.3 **Funfest 18th August 2019** – Request to use Boston Road Recreation Ground (attached)
 - 11.4 **Sleaford Regeneration Group** – verbal report from Cllr A Brand
 - 11.5 **Pride in Sleaford Initiative** – to adopt logo report and recommendation (attached)
 - 11.6 **Boston Hospital – Children’s Service** - Report and recommendation (attached)

12. **Clerk’s Report – External Affairs, if any**

13. **Resolution to move into Closed Session.** “To resolve whether to exclude the public and press for the consideration of the following matter.”

The following items are in Closed Session as they contain information relating to staffing issues and conduct matters.

14. **HR Related Matters** – Verbal update from Panel Lead and Clerk

15. **Councillor Conduct** – Report from the Clerk