



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 11th September 2019** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
5th September 2019

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:07pm)
4. **Presentation on the Neighbourhood Plan Process** – To receive a presentation plus question and answer session from the Neighbourhood Planning Officer at NKDC (7.35pm)
5. **Minutes** (7.40pm)
 - 5.1 Notes of the Council Meeting held on 14th August 2019, to be approved as Minutes (attached)
6. **Chairman's Report** (7.45pm) if any
7. **Planning Matters** – (8.00pm)

CLRs are reminded that Planning queries must be made to the Office before the meeting

 - 7.1 **Current Planning Applications** – Officer Recommendation report (attached)
 - 7.2 **19/1097/FUL – National Centre for Craft and Design and Unit 10 Navigation Yard.** Single storey extension to provide multi-use community function room & enlarged café, new external seating area & jetty over River Slea, change of use of top two floors to use class B1 office space & external refurbishment/alterations to the National Centre for Craft and Design (NCCD) along with alterations to existing canopy area to form enclosed workshop at Unit 10 Navigation Yard.

8. **Panel/Councillor Groups Reports** (8.15pm)
 - 8.1 **Culture, Events & Markets** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 27th August 2019
 - 8.2 **Finance & Strategy** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 29th August 2019
 - 8.3 **Services** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 27th August 2019, plus a supplementary report

9. **Finance** – (8.25pm)

Cllrs are reminded that finance queries must be made to the Office before the meeting

 - 9.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 9.2 BACS payments made for **retrospective approval** (attached)
 - 9.3 Pending Cheque payment for **approval** (attached)
 - 9.4 Request for 2 volunteers to sign paperwork

10. **Principal Authority Updates** (8.35 pm)
 - 10.1 Verbal reports from dual-hatted members on NKDC business relevant to STC
 - 10.2 Verbal Reports from Lincolnshire County Councillor(s), if any

11. **Internal Affairs** (9.00pm)
 - 11.1 **Services Panel** – To appoint a Panel member – report and recommendation (attached)
 - 11.2 **Memorials in Sleaford Cemetery** – report and recommendation (attached)
 - 11.3 **Risk Management Statement** – report and recommendation (attached)
 - 11.4 **Lease of Concession – Recreation Ground** - report and recommendation (attached)

12. **Clerk/Deputy Clerk’s Report – Internal Affairs**
 - 12.1 **Greenmech Arborist 130** - report and recommendation (attached)
 - 12.2 **Sleaford Tennis Club – Installation of an air source pump at the Recreation Ground** - report and recommendation (attached)
 - 12.3 **Internal Auditor – Intermediate Audit 2019/20** - report and recommendations (attached)

13. **External Affairs** (9.15pm)
 - 13.1 **Street Naming – Land at The Point Lions Way** - report and recommendation (attached)

14. **Clerk/Deputy Clerk’s Report – External Affairs**
 - 14.1 **Town Crier Event 2020** - report and recommendation (attached)
 - 14.2 **School Sport Partnership Cross-Country Event – Friday 28th February 2020** - report and recommendation (attached)

15. **Notice of Motions in Accordance with Standing Orders Paragraph 11** (9.20pm)
 - 15.1 **Lincoln Road Recreation Ground – Hedge Replacement – Proposer Councillor R Oates; Seconder Councillor J Thomas** - report and recommendation (attached)
 - 15.2 **‘Task and Finish Group’ to develop a Tree Policy for Sleaford Town Council – Proposer Councillor R Oates; Seconder Councillor L Lowndes** - report and recommendation (attached)