

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 20th March 2019 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr G Jackson (Chairman)

Cllr A Snookes (Deputy Chairman)	Cllr B Allan	Cllr A Brand
Cllr J Charlesworth	Cllr L Edwards-Shea	Cllr K Fernandes
Cllr M Graves	Cllr J Mathieson (7:10pm)	Cllr P McCallum
Cllr J Parry	Cllr S Shanahan-Kluth	Cllr D Suiter

Also, in attendance Council Officers: Clerk
LCC Councillors (1) Members of Public (1) Press (0)

Please note the Audio Recording from this meeting is available on the Town Council's Website.

FC.1 Chairman's Welcome

001 The Chairman welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for Absence with reasons were received from Councillors S Clegg, H Lorimer, F Richards, M Shanahan-Kluth and K Dolby.

003 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

004 Councillor A Brand declared an interest in agenda item 8.2, transaction no. 14546, due to being the recipient.

005 Councillor M Graves declared and interest in agenda item 8.2, transaction no. 14546 and planning application 19/0266/FUL.

006 There were no further Declarations of Interest at this stage.

FC.4 Minutes

007 **Notes of the Council Meeting held on 6th March 2019** – After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 6th March 2019, be approved as Minutes of that meeting. Vote: for 12 – against 0 – abstained 0. The Resolution was carried.

FC.5 Chairman's Report

008 The Chairman reported on his Civic Service which was a great success and read out a letter from the High Sheriff. The Chairman also reported approximately £346 has been raised for Evergreen.

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Date:

Signed:

FC.6**Planning Matters**

009 **6.1 Current Planning Applications** – There was a brief discussion regarding planning application 19/0211/VARCON – Land at 26 Southgate, NG34 7RY – Application to remove condition 1 (Limited Period) attached to application 17/1689/FUL – Retrospective application in respect of continued use for public pay & display car park.

010 Councillor J Mathieson arrived at the meeting at 7:10pm.

011 It was proposed and seconded to support planning application 19/0211/VARCON. Vote: for 2 – against 9 – abstained 2. The Resolution **FAILED**.

012 After being proposed and seconded **IT WAS RESOLVED** that Sleaford Town Council comment and ask that a further limited period is imposed on this application. Vote: for 11 – against 0 – abstained 2. The Resolution was carried. NKDC to be notified accordingly.

013 After being proposed and seconded **IT WAS RESOLVED** to accept the officer recommendation for no comments on the following applications. Vote: for 12 – against 0 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
19/0268/FUL	AW Accident Repair Centre, Commercial Way, Enterprise Park	Proposed office extension to existing industrial unit
19/0266/FUL	Plot 13-15 Sellwood Court off Pride Parkway	Erection of 2.4m high palisade fencing & gates
19/0265/FUL	17 Southgate, NG34 7SU	Change of use of rear part of ground floor shop to flat with creation of 1 st floor accommodation & reduce height of front entrance wall (part retrospective)
19/0347/FUL	6 Tower View, NG34 7TE	Erection of one and a half storey front extension, single storey side extension & single storey rear extension

014 Councillor G Jackson declared an interest in the following application, but it was agreed he could comment if needed.

015 **19/0314/FUL – 4 Northgate & 3 Market Street, Sleaford, NG34 7BF** – Conversion of existing premises to form commercial units to ground floor & part of first floor including installation of new front to 3 Market Street, together with conversion of 1st & 2nd floors to form one 2 bedroomed flat & self-contained short let accommodation units to use as air B&B guests.

016 After being proposed and seconded **IT WAS RESOLVED** to comment on the application that Council would have objected on the grounds that car parking has not

been properly considered but they support the reuse of the building. Vote: for 10 – against 0 – abstained 3. The Resolution was carried. NKDC to be notified accordingly.

017 **6.3 Street Naming – Commercial Site at Handley Chase.** After being proposed and seconded **IT WAS RESOLVED** to suggest the street name “Waddington”. Vote: for 11 – against 0 – abstained 2. The Resolution was carried. NKDC to be notified accordingly.

018 **6.4 Street Naming – Land at London Road/Town Road.** The Clerk gave a verbal update that Sleaford Town Council’s submission for Suffragettes names was not accepted. This item was noted.

FC.7 Panel Reports

019 **7.1 Culture, Events, and Markets** – The notes from the meeting held on 6th March 2019, were noted and the recommendations were discussed.

020 After being proposed and seconded **IT WAS RESOLVED** to accept the business plan and agree to a 1940’s event being held in June 2019. Vote: for 11 – against 0 – abstained 2. The Resolution was carried.

021 After being proposed and seconded **IT WAS RESOLVED** to mark Holocaust Memorial Day on 27th January 2020. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

022 **7.2 Services & Assets** – Nothing for this meeting. Next Meeting of the S&A Panel is 26th March 2019.

023 **7.3 Finance & Strategy** – The Panel Lead gave a verbal update following a F&S Panel Meeting held on 14th March 2019.

FC.8 Finance

024 **8.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £10,117.81. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

025 **8.2 BACS payments made for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £2,869.62. Vote: for 11 – against 0 – abstained 2. The Resolution was carried.

026 **8.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £252.48. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

027 **8.4 Request for 2 volunteers to sign paperwork** – Councillors B Allan and L Edwards-Shea volunteered.

028 **8.6 Amendments to Financial Regulations** - After being proposed and seconded, **IT WAS RESOLVED** that Council approves changes to its Financial Regulations to increase its daily banking limit for expenditure to £25,000 and to increase the credit

card amount to a £1,000 limit. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

FC.9 Internal Affairs

029 **9.1 Internal Audit Report** – The Intermediate Audit for March 2019 was noted.

FC.10 Clerk/Deputy Clerk's Report – Internal Affairs

030 **10.1 Drove Lane Allotments (SiB)** - After being proposed and seconded, **IT WAS RESOLVED** to note the report and confirm agreement to transactions totalling £7,953.96. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.

031 **10.2 Code of Conduct** - After being proposed and seconded, **IT WAS RESOLVED** that Sleaford Town Council accept its current Code of Conduct is fit for purpose and should remain in situ. The Clerk would continue to monitor any changes in law arising from the Ethical Standards report. Vote: for 11 – against 2 – abstained 0. The Resolution was carried.

032 **10.3 Town Hall – Ground Floor Alterations** - After being proposed and seconded, **IT WAS RESOLVED** to note the report; the draft plans and authorise the Clerk to get final plans and specifications produced with a view to seeking prices for the work as soon as possible. Vote: for 12 – against 1 – abstained 0. The Resolution was carried.

033 **10.4 Doors to Town Hall** - After being proposed and seconded, **IT WAS RESOLVED** to note the report and acceptance of the quote of £3,468.63 to replace the Town Hall Doors with aluminium full glazed doors. Vote: for 12 – against 1 – abstained 0. The Resolution was carried.

034 At 8:23pm, after being proposed and seconded, **IT WAS RESOLVED** to suspend Standing Orders to allow LCC Councillor Kate Cook to update members. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

035 At 8:30pm, Standing Orders were resumed.

FC.11 External Affairs

036 **11.1 Outside Bodies** – The notes from the Sleaford Castle Heritage Group from the meeting held on 5th March 2019, together with the Groups Aims and Objectives, were noted.

FC.12 Clerk/Deputy Clerk's Report – External Affairs

037 **12.1 Future High Street Fund** - After being proposed and seconded, **IT WAS RESOLVED** to:

- support the submission of an Expression of Interest and look forward to being involved in the consultation;
- that the Clerk writes a letter to the Chief Executive of NKDC to express the feelings of Sleaford Town Council that we are consulted early and fully on matters such these.

Vote: for 12 – against 1 – abstained 0. The Resolution was carried.

FC.13 Notice of Motion in Accordance with Standing Orders paragraph 11

038 **13.1 Dog Fouling** – “That STC acknowledges that a complaint from a resident in Quarrington Ward has been received about increased dog fouling in the town and on the estates, particularly during winter, and should consider what positive action can be taken by STC to tackle the issue. This item to be deferred to the next Council Meeting.

039 Councillor B Allen left the room.

FC.14 Resolution to move into Closed Session.

040 After being proposed and seconded, **IT WAS RESOLVED** that the following item be exempt by virtue of **Paragraph 3** of Schedule 12A of the Local Government Act 1972, as it details information relating to the financial or business affairs of any particular person including the authority holding that information.
Vote: for 10– against 2 – abstained 0. The Resolution was carried.

041 Councillor B Allen returned.

FC.15 NCCD

042 After being proposed and seconded, **IT WAS RESOLVED** that the Town Council cannot consider entering into lease of land for Eastgate Green until it receives and understands more detailed information from NKDC as regards the proposals for the NCCD including the enhancements. The Town Council would also need to discuss any financial consideration and understand the current legal freehold/leasehold arrangements for the NCCD.

The Town Council would welcome an early discussion with Senior Officers from NKDC. The Council also agreed that the Clerk write a letter to NKDC in conjunction with Councillors Jackson and Graves having regards for the above discussions. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.

FC.16 Service Team Leader

043 After being proposed and seconded, **IT WAS RESOLVED** not to go out to advert at this stage and consult with the Deputy Clerk as regards to the day to day supervision of the Services Team. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9:40pm.