

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 20th June 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr G Jackson (Chairman)

Cllr A Snookes (Vice Chairperson)	Cllr B Allan	Cllr A Brand
Cllr J Charlesworth	Cllr S Clegg (7:40pm)	Cllr L Edwards-Shea
Cllr K Dolby (7:08pm)	Cllr K Fernandes	Cllr M Graves
Cllr H Lorimer	Cllr J Mathieson	Cllr P McCallum
Cllr F Richards	Cllr M Shanahan-Kluth	
Cllr S Shanahan-Kluth	Cllr D Suiter	

Also in attendance Council Officers: Clerk
Members of Public (2) Press (1)

Prior to the meeting a member of the public asked a question about the Christmas Market.

FC.1 Chairperson's Welcome

001 The Chairperson welcomed all to the meeting.

FC.2 Apologies for Absence

002 No apologies for absence were received.

003 Cllr S Dale was absent from the meeting.

FC.3 Declarations of Interest

004 Cllr M Graves declared a pecuniary interest in agenda item 8.3, transaction no. 13552, due to being the recipient.

005 Cllr G Jackson declared a pecuniary interest in agenda items 8.2 and 8.3, transaction nos. 13495, 13571 and 13549, due to being the recipient.

FC.4 Minutes

006 **Notes of the Council Meeting held on 16th May 2018** – amendment to page 6, 047, include 'on highway issues' after the word object.

007 After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 16th May 2018, together with the above amendment, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

008 Cllr P McCallum left room during the above vote.

June 20th 2018 Council Meeting
Date:

Signed:

009 Cllr K Dolby arrived at the meeting at 7:08pm.

010 **Notes of the Council Meeting held on 23rd May 2018** – After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 23rd May 2018, be approved as Minutes of that meeting. Vote: for 15 – against 1 – abstained 0. The Resolution was carried.

FC.5 Chairperson’s Report

011 **Mayoral Invitations** - A brief update on attendance at a recent events was given.

FC.6 Planning matters

012 **6.1 Current Planning Applications** – After being proposed and seconded **IT WAS RESOLVED** to accept the officer recommendation for no comment on the following applications. Vote: for 16 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/0741/HOUS	2 Cherry Close, NG34 8BQ	Erection of single storey rear extension with hipped roof (amended scheme to application 17/1508/HOUS)
18/0688/HOUS	19 Falcon Way, NG34 7UA	Erection of single storey flat roof side & rear extension

013 **6.2 18/0745/OUT – Former Advanta Seeds Site, Southgate** – Outline planning application for engineering works, clearance of existing & the erection of a mixed use commercial development. Development to comprise of 6 retail units, a C2 retirement living use, an A3/A5 use & a replacement bowls club facility. In respect of land with access taken from Boston Road, Sleaford.

014 After being proposed and seconded **IT WAS RESOLVED** to comment and express concerns about pedestrian safety aspects across Boston Road with the likely increased volume of traffic. Vote: for 13 – against 2 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

FC.7 Panel Reports

015 **7.1 Culture, Events, and Markets** – Nothing for this meeting.

016 **7.2 Finance & Assets** – Nothing for this meeting.

017 **7.3 Services** – The notes for the meeting held on 5th June 2018 were noted.

FC.8 Finance

018 **8.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £28,685.64. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

- 019 **8.2 BACS payments made for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the lists totalling £2,023.16 and £1,642.41. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 020 **8.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £5,250.87. Vote: for 14 – against 0 – abstained 2. The Resolution was carried.
- 021 **8.4 Pending cheque payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £325.89. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 022 **8.5 Request for 2 volunteers to sign paperwork** – Councillors A Snookes and L Edwards-Shea volunteered.
- 023 **Finance Report – April & May 2018/19** – This report was noted.
- 024 Cllr S Clegg entered the meeting at (7:40pm)
- 025 Cllr F Richards left the room at 7:46pm.
- FC.9 Internal Affairs**
- 026 **9.1 Ward Reports from Councillors** – Policy report and recommendation from Cllr Charlesworth. After being proposed and seconded, **IT WAS RESOLVED** that ‘Council, by developing and implementing procedures to meet NALC and LGA guidelines, encourages and promotes the ability of Sleaford Town Council to represent residents concerns within their Wards. (This will then enable matters to be brought to Council’s attention for debate). Ward reports should include a recommendation at the end of the report. Vote: for 7 – against 2 – abstained 7. The Resolution was carried.
- 027 **9.2 Planning/Neighbourhood Plans LALC training** – Cllr J Charlesworth gave an update following recent training by LALC. This item was noted.
- FC.10 Clerk’s Report – Internal Affairs**
- 028 **10.1 Action Log Update** – The Clerk made Council aware that there are several actions agreed by Council that are still ongoing. This item was noted.
- 029 **10.2 War Memorial Market Place** – After being proposed and seconded, **IT WAS RESOLVED** to note the Clerk’s report and confirm acceptance of the quote for £3,785. The budget to fund from within the current 2018/19 budget. The Clerk is also to consult with the Conservation Officer at NKDC. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 030 **10.3 Judicial Review – Basic Allowances** – The Order of the Judge hearing the application has now been received and permission for the Judicial Review was refused. This item was noted.

- 031 **10.4 Chaplain to the Town Council** – After being proposed and seconded, **IT WAS RESOLVED** to defer this item to a future meeting. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 032 **10.5 Christmas Market** – The Christmas Market to be moved the Sunday 2nd December 2018.
- FC.11 External Affairs**
- 033 **11.1 Circus 23rd to 28th April 2019** – After being proposed and seconded, **IT WAS RESOLVED** to approve the application for the hire of the Recreation Ground for a circus from 23rd-28th April 2019. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 034 **11.2 Sleaford Carnival 14th July 2019** – After being proposed and seconded, **IT WAS RESOLVED** to approve, in principle, the use of the Recreation Ground on July 14th, 2019 subject to the usual caveats around insurance, event management and other undertakings. Vote: for 15 – against 0 – abstained 1. The Resolution was carried.
- 035 **11.3 Funfest 18th August 2019** – After being proposed and seconded, **IT WAS RESOLVED** to approve the use of the Recreation Ground on August 19th 2019, subject to the usual caveats around insurance, event management and other undertakings. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 036 **11.4 Sleaford Regeneration Group** – Cllr A Brand gave a report following a SRG meeting held on 21st May 2018. This item was noted.
- 037 **11.5 Pride in Sleaford Initiative** – After being proposed and seconded, **IT WAS RESOLVED** to agree the design logo for the use in conjunction with the Pride in Sleaford initiative. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 038 **11.6 Boston Hospital – Children’s Service** - After being proposed and seconded, **IT WAS RESOLVED** to write a letter of support. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 039 After being proposed and seconded, **IT WAS FURTHER RESOLVED** to invite SOS for Pilgrim Hospital, Boston to speak at a future Council Meeting. Vote: for 15 – against 0 – abstained 1. The Resolution was carried.
- 040 At 8:53pm, after being proposed and seconded, **IT WAS RESOLVED** to suspend Standing Orders to allow NKDC/LCC Cllr K Cook to speak. Vote: for 16 – against 0 – abstained. The Resolution was carried.
- 041 At 9:08pm, Standing Orders resumed.
- FC.12 Clerk’s Report – External Affairs**
- 042 The Clerk has nothing to report on External Affairs

FC.13 Resolution to move into Closed Session

043 After being proposed and seconded, **IT WAS RESOLVED** to exclude the public and press for the consideration of the following matter. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

FC.14 HR Related Matters

044 The HR Panel Lead gave an up on the following:

- Lone Working Policy
- Services Team Lead
- Administration Team Restructure
- Long Term Sickness
- Leave & Lieu Time
- Team Meetings

FC.15 Councillor Conduct

045 The Clerk gave an update on a number of recent issues.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:14pm.