

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 18<sup>th</sup> July 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

**Present:** Cllr G Jackson (Chairman)

Cllr A Snookes (Vice Chairperson)	Cllr B Allan	Cllr A Brand
Cllr L Edwards-Shea	Cllr K Dolby	Cllr K Fernandes
Cllr M Graves	Cllr H Lorimer	Cllr J Mathieson
Cllr P McCallum	Cllr F Richards	Cllr M Shanahan-Kluth
Cllr S Shanahan-Kluth	Cllr D Suiter	

**Also in attendance Council Officers:** Assistant Clerk  
Members of Public (2) Press (0)

#### **FC.1 Chairperson's Welcome**

001 The Chairperson welcomed all to the meeting.

#### **FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillors J Charlesworth and S Clegg.

003 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

004 Cllr S Dale was absent from the meeting.

#### **FC.3 Declarations of Interest**

005 Cllr A Snookes declared an interest in agenda item 8.3, transaction no. 13641, due to the payment relating to a Mayoral event.

#### **FC.4 Minutes**

006 **Notes of the Council Meeting held on 4<sup>th</sup> July 2018** - after discussion around FC.11, 023 on page 2, concerning the details of this note, it was proposed and seconded and **RESOLVED** that the notes of the Council Meeting held on 4<sup>th</sup> July 2018, be approved as Minutes of that meeting. Vote: for 12 – against 1 – abstained 2. The Resolution was carried. \*

#### **FC.5 Chairperson's Report**

007 **Mayoral Invitations** - a brief update on attendance at recent events were given.

July 18<sup>th</sup> 2018 Council Meeting  
Date:

Signed:

**FC.6 Planning matters**

008 **6.1 Current Planning Applications** – After being proposed and seconded **IT WAS RESOLVED** to accept the officer recommendation for no comment on the following applications, excluding application no. 18/0878/FUL, as Council wish to support this application. Vote: for 15 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/0886/HOUS	1 Hengist Close, Quarrington, NG34 8WU	Erection of single storey rear extension
18/0878/FUL	Greylees Garage, Grantham Road	Installation of two rapid electric vehicle charging stations
18/0939/HOUS	9 Ripon Drive, NG34 8UF	Replace existing flat roof with pitched roof to garage

**FC.7 Panel Reports**

009 **8.1 Culture, Events, and Markets** – The Panel Lead gave a brief update following a meeting held on 18<sup>th</sup> July 2018. Notes from this meeting held on 18<sup>th</sup> July will go to Full Council on 1<sup>st</sup> August together with recommendations.

010 **8.2 Finance & Assets** – Nothing for this meeting. Meeting still to be arranged.

011 **8.3 Services** – The notes from the meeting held on 19<sup>th</sup> June 2018 were noted and the recommendations from this meeting were discussed.

012 **Allotments** – Following much discussion and a proposed amendment which failed, after being proposed and seconded **IT WAS RESOLVED** that the Clerk writes to the allotment holders at both sites asking for expressions of interest in being representatives to liaise with the Council on allotment matters and in forming an allotment association. \*

013 Cllr H Lorimer requested a recorded vote:

**FOR:** Councillors A Snookes, J Mathieson, F Richards, M Shanahan-Kluth, S Shanahan-Kluth, B Allan, M Graves, K Dolby, K Fernandes, P McCallum, D Suiter and G Jackson (12)

**AGAINST:** Councillors H Lorimer and L Edwards-Shea (2)

**ABSTENTIONS:** Councillor A Brand (1)

014 **Exercise/Adult Fitness Equipment** - After being proposed and seconded **IT WAS RESOLVED** to accept the quote for £7,800 plus VAT. Vote: for 14 – against 0 – abstained. The Resolution was carried.

015 It was requested the fencing at Woodside is an agenda item at the next Services and Assets Panel Meeting.

- 016 **Poppy Bench** - After being proposed and seconded **IT WAS RESOLVED** to purchase the Poppy Bench at a cost of £820 plus VAT, inclusive delivery. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 017 **8.4 HR Panel – Deputy Clerk Vacancy** - After being proposed and seconded, the following **WAS RESOLVED:-**
- The shortlisting is to be done by the HR Panel.
  - The Panel for any formal interviews to consist of the Chair, HR Panel Lead and one other Councillor plus the Council’s HR Advisor and the Clerk.
- Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- FC.8 Finance**
- 018 **8.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £22,097.14. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 019 **8.2 BACS payments made for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £311.49. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 020 Cllr M Graves declared an interest in Agenda Item 8.3, transaction no. 13667.
- 021 **8.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £8,063.91. Vote: for 13 – against 0 – abstained 2. The Resolution was carried.
- 022 **8.4 Pending cheque payments for approval** - After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £298.00. Vote: for 14 – against 1 – abstained 0. The Resolution was carried.
- 023 **8.4 Request for 2 volunteers to sign paperwork** – Cllrs L Edwards-Shea and D Suiter volunteered.
- 024 **Budget Report 2018/19 – Income and Expenditure for 3 months to 30<sup>th</sup> June 2018** – This report was noted.
- FC.9 Internal Affairs**
- 025 **Pride in Sleaford** - After being proposed and seconded, **IT WAS RESOLVED** subject to agreement with Sleaford In Bloom, River Slea Clean up Team and Sleaford be Litter Free, the Sleaford Town Council website is updated to have a separate Sleaford Pride Page that features each of the 3 voluntary groups. An explanation of their work, how members of the public can become involved and contact details. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

**FC.10 Clerk's Report – Internal Affairs –**

026 In the Clerk's absence, the Chairperson requested Councillors not to comment to members of the public on the content of Panel Meetings until after the notes and the recordings are published. This is to prevent misinformation being shared on Social Media.

**FC.11 External Affairs**

027 **11.1 Newfield Tenants Meeting held 29<sup>th</sup> June 2018** – The report from Cllr H Lorimer was noted.

028 **11.2 Community Policing Panel Report** – The report from Cllr L Edwards-Shea was noted.

029 **11.3 Improvements to local Public Transport** - After being proposed and seconded, **IT WAS RESOLVED** to write a letter from Sleaford Town Council to NKDC expressing support for their efforts to improve public transport services to and from Sleaford and to urge them to insist that all Sleaford – Grantham and Grantham to Sleaford trains stop at Rauceby and Ancaster stations. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

030 It was requested that the Clerk re-subscribes to S.E.L.T.A.

**FC.12 Clerk's Report – External Affairs**

031 **12.1 Banks of the River Sle**a - After being proposed and seconded, **IT WAS RESOLVED** for Council to confirm its initial support and ask the Clerk to work with the residents to organise a meeting and report back to Council with any initial outcomes. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

**FC.13 Resolution to move into Closed Session.**

032 After being proposed and seconded, **IT WAS RESOLVED** to exclude the public and press for the consideration of the following matter. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

**FC.14 HR Panel**

033 The Panel Lead reported on a long term sickness absence matter and the Temporary Team Leader Role.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:15pm.