

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 5th December 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr G Jackson (Chairman)

Cllr B Allan	Cllr J Charlesworth	Cllr L Edwards-Shea
Cllr K Fernandes	Cllr M Graves	Cllr H Lorimer
Cllr J Mathieson	Cllr P McCallum	Cllr F Richards
Cllr M Shanahan-Kluth	Cllr S Shanahan-Kluth	Cllr A Snookes
Cllr D Suiter	Cllr S Clegg (7.55pm)	

Also, in attendance Council Officers: Clerk
LCC Councillors (1) Members of Public (1) Press (0)

Please note the Audio Recording from this meeting is available on the Town Council's Website.

FC.1 Chairman's Welcome

001 The Chairman welcomed everyone to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors A Brand and K Dolby. Prior to the meeting, Councillor S Clegg advised he would be late arriving for this meeting.

003 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

004 Councillor M Graves declared an interest in Agenda Item No. 8.3, transaction 14178, due to being the Councillor who is named on the plaque outside the Town Hall.

005 Councillor A Snookes declared an interest in Agenda Item No. 8.3, transaction 14190, due to being the recipient.

FC.4 Minutes

006 **Notes of the Council Meeting held on 21st November 2018** - After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 21st November 2018, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

December 5th 2018 Council Meeting

Date:

Signed:

FC.5 Chairman's Report

007 **Mayoral Invitations** – The Mayor and Deputy Mayor gave a brief update on recent events that they have attended.

FC.6 Planning Matters

008 **6.1 Current Planning Applications.** After being proposed and seconded **IT WAS RESOLVED** to comment on planning application 18/1556/FUL, erection of 16 bedroom Care Home (phase 2), concerning highway issues. Vote: for 3 – against 9 – abstained 2. The Resolution **FAILED**.

009 After being proposed and seconded **IT WAS RESOLVED** to accept the officer recommendation for no comments on the following applications. Vote: for 10 – against 2 – abstained 2. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/1556/FUL	Land off Furlong Way, Holdingham	Erection of 16 bedroom Care Home (Phase 2) (revised scheme to 18/0789/FUL)
18/1514/FUL	49A Northgate, NG34 7BS	Change of use from residential to commercial (salon)

FC.7 Panel Reports

010 **7.1 Culture, Events, and Markets** – The Panel Lead reported on the Christmas Market held on 2nd December 2018, which was very well attended. Christmas Market debrief meeting to be held on 17th December 2018.

011 The Clerk reported on the Christmas Market income and expenditure.

012 After being proposed and seconded **IT WAS RESOLVED** to remunerate a sum of up to £50.00 to organisations that assisted time given freely. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

013 Thanks were given to all who helped making the event success. The Mayor to write a letter of thanks.

014 **7.2 Services & Assets** – The Panel Lead gave an update following a meeting held on 27th November 2018. The notes and recommendations from the meeting will be presented to Full Council on 19th December 2018.

015 **7.3 Finance & Strategy** – Councillors Graves explained the strategic plan for the remainder of the year and gave a brief up following a meeting held on 3rd December 2018. The notes and recommendations from the meeting will be presented to Full Council on 19th December 2018.

- FC.8 Finance**
- 016 **8.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £17,335.99. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 017 **8.2 BACS payments made for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £1,668.27. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 018 **8.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £7,805.97. Vote: for 12 – against 0 – abstained 2. The Resolution was carried.
- 019 **8.4 Request for 2 volunteers to sign paperwork** – Councillors A Snookes and D Suiter volunteered.
- FC.9 Internal Affairs**
- 020 **Role of Full Council and ability to monitor & refine decisions (report from Councillor J Charlesworth & Councillor H Lorimer)** – Councillor J Charlesworth explained the report and the benefits of reintroducing the Council’s Action Log.
- 021 Councillor S Clegg joined the meeting at 7:55pm.
- 022 After being proposed and seconded, **IT WAS RESOLVED** that regular Action Reports are provided to Full Council so that it can monitor progress of Resolutions and decide, as appropriate, on the further refinement based on the updated evidence available (and the time scales that have elapsed). Vote: for 14 – against 0 – abstained 1. The Resolution was carried.
- FC.10 Clerk’s Report – Internal Affairs**
- 023 **Meeting Schedule for 2019** – It was requested that the Council Meeting scheduled for 1st May 2019 should be the Annual Town Meeting. It was also requested that the AGM be moved to 8th May 2019.
- 024 It was agreed that the Clerk would produce a revised meeting schedule and present to a future meeting, for approval.
- FC.11 External Affairs**
- 025 **11.1 NKDC Flourishing Scale** – NKDC have set up a small team to work on Community Wellbeing. The first event is a drop-in consultation at Eslaforde Gardens Communal Room on 14th December from 10am to 12.30pm.
- 026 It was agreed that Councillors P McCallum and K Fernandes are STC’s representatives on this project.

- 027 **11.2 Updates from County, District and Ward Councillors** – Councillor H Lorimer to submit a written ward report in relation to the Newfield Development to the next meeting giving an update from builders on open spaces.
- 028 At this point, after being proposed and seconded, **IT WAS RESOLVED** to suspend Standing Orders to allow LCC Councillor K Cook to update members. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 029 At 8:32pm, after being proposed and seconded, **IT WAS RESOLVED** to resume Standing Orders. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- FC.12 Clerks Report – External Affairs**
- 030 **Christmas Market** – This item previously covered in agenda item FC7, 7.1.
- 031 **Pride in Sleaford** – The Clerk reported of an offer to assistance from the Youth Offending Service and community grant application. This item was noted.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:37pm.