

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 5<sup>th</sup> September 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

**Present:** Cllr G Jackson (Chairman)

Cllr A Snookes (Vice Chairperson)	Cllr B Allan	Cllr A Brand
Cllr J Charlesworth	Cllr S Clegg	Cllr S Dale
Cllr L Edwards-Shea	Cllr K Dolby	Cllr K Fernandes
Cllr H Lorimer	Cllr J Mathieson	Cllr P McCallum
Cllr M Shanahan-Kluth	Cllr S Shanahan-Kluth	Cllr D Suiter

**Also in attendance Council Officers:** Clerk  
Members of Public (4) Press (0)

**Please note the Audio Recording from this meeting is available on the Town Council's Website.**

**FC.1 Chairperson's Welcome**

001 The Chairperson welcomed all to the meeting and the new Deputy Clerk who will be joining the Council in December.

**FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillors M Graves and F Richards.

003 After being proposed and seconded **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

**FC.3 Declarations of Interest**

004 Cllr G Jackson declared an interest in agenda item 8.2, transaction no. 13843. No further Declarations of Interest were received at this stage.

**FC.4 Minutes**

005 **Notes of the Council Meeting held on 22<sup>nd</sup> August 2018** – After being proposed and seconded **IT WAS RESOLVED** that the notes of the Council Meeting held on 22<sup>nd</sup> August 2018, together with three voting number corrections, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 2. The Resolution was carried.

**FC.5 Chairperson's Report**

006 **Twinning Visit and Mayoral Invitations** - a brief update on attendance at recent and events was given and notification of forthcoming events.

September 5<sup>th</sup> 2018 Council Meeting  
Date:

Signed:

**FC.6 Planning matters**

007 **6.1 Current Planning Applications** – After being proposed and seconded **IT WAS RESOLVED** to accept the officer recommendation for no comment on the following applications. Vote: for 16 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/1101/FUL	86A Southgate, NG34 7RL	Change of use of ground floor unit to Dental Surgery (D1)
18/1129/HOUS	18 Rowan Close, NG34 7SP	Proposed single storey extension to front of property
18/1086/FUL	Land off Lions Way	Erection of office building with associated car parking and access

**FC.7 Panel Reports**

008 **7.1 Culture, Events, and Markets** – Due to the Panel Lead being absent from the meeting, no update following a meeting held on 29<sup>th</sup> August was given.

009 **7.2 Services & Assets** – Next meeting to be held on 11<sup>th</sup> September 2018.

**FC.8 Finance**

010 **8.1 Regular Direct Debits/Standing Orders for retrospective approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £24,620.59. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

011 **8.2 BACS payments made for retrospective approval** – Cllr J Mathieson asked that it be noted that the Council cannot pay Mayoral Allowance direct to Charity. Following a discussion regarding the Mayoral Allowance, it was agreed that this will be an item on a future agenda. The Clerk to also ask the Internal Auditor for their view on Mayoral Allowances.

012 After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £1,336.89. Vote: for 9 – against 5 – abstained 2. The Resolution was carried.

013 **8.3 Pending BACS payments for approval** – After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £7,037.20. Vote: for 15 – against 0 – abstained 1. The Resolution was carried.

014 **8.4 Pending cheque payments for approval** - After being proposed and seconded, **IT WAS RESOLVED** to approve the list totalling £67.40. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

015 **8.5 Request for 2 volunteers to sign paperwork** – Cllrs A Brand and A Snookes volunteered.

**FC.9 Internal Affairs**  
016 **9.1. Eastgate Car Park** – There was a brief discussion regarding signage and charges. The report from the Clerk was noted.

017 The Clerk reported that the Monitoring Officer at NKDC has received two conduct complaints. The Clerk has no more information at this stage.

**FC.10 Clerk’s Report – Internal Affairs**

018 **10.1 Allotment Tenants Meetings** – The Panel Lead spoke about the recent meeting with allotment tenants which was reasonably attended by tenants from both sites.

019 **10.2 Request for use of Recreation Ground in June 2019** – After being proposed and seconded, **IT WAS RESOLVED** to agree to the use of the Recreation Ground on 9<sup>th</sup> June 2019 subject to the usual conditions on a refundable deposit, suitable public liability insurance and sign-off from the Lincolnshire Event Safety Partnership (if required). Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

020 At 8:00pm, it was resolved to suspend Standing Orders to allow a NKDC/LCC Cllr to update the Council on highways and speeding matters. Vote: for 15 – against 0 – abstained 1. The Resolution was carried.

021 At 8:15pm, Standing Orders resumed.

022 The Clerk reminded all that he will be away from the office from Monday 10<sup>th</sup> September to Monday 1<sup>st</sup> October 2018 and requested all to give support to both the admin and services team.

**FC.11 External Affairs**

023 **11.1 NKDC Open Space Strategy** – Cllr John Charlesworth spoke on the suggested response.

024 After being proposed and seconded, **IT WAS RESOLVED** to accept the following response, suggested by Cllrs J Charlesworth, H Lorimer, K Fernandes and D Suiter:-

The strategy should follow the aims of earlier work by assessing the needs of Sleaford in a comprehensive way, covering open spaces owned by local authorities within its boundaries (not just the ownership of NKDC). The vision and objectives are commendable and STC fully supports them.

In section 2: **“Need for Open Space Strategy”** shows the + and –’s of developing and Open Space Strategy, and clearly points to tailoring the facilities to meet both legislative requirements and the profile of the residents expected to use them. Interestingly ASB does not feature as a significant concern of residents yet in practice is a significant cost downside to STC. There may be a difference between the Town and Parishes (more rural in nature) within North Kesteven.

As a **Planning Authority** NKDC has a necessary role to play in ensuring the provision of open spaces as required under National Guidelines. The development and maintenance of the new Urban Extensions will be a key testing of this policy – and possibly through an agreed Neighbourhood Plan. This has to be done within the guidelines of the National Policy Framework, to ensure provision and standards are set. For example: It should be noted for instance that providing Allotments is a necessary part of an expanding Community.

Sleaford Town Council would also want to emphasise that Greylees is part of Sleaford and not a separate area.

- 025 Cllr J Charlesworth requested a recorded vote:  
**FOR:** Councillors, D Suiter, L Edwards-Shea, S Clegg, K Fernandes, P McCallum, J Charlesworth, H Lorimer, G Jackson, A Snookes, J Mathieson, A Brand, M Shanahan-Kluth, B Allan, S Dale and K Dolby (15)  
**AGAINST:** 0  
**ABSTAINED:** Cllr S Shanahan-Kluth (1)

- 026 The Clerk was asked to invite NKDC to a future meeting to discuss the Open Space Strategy.

- FC.12** **Clerk's Report – External Affairs**  
027 **12.1 Twinning Visit from 25<sup>th</sup> – 28<sup>th</sup> October 2018** – Cllr J Mathieson spoke about needing offers of accommodation for French & German visitors

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:43pm.