



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 9th January 2019** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
3rd January 2019

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** - Notes of the Council Meeting held on 19th December 2018, to be approved as Minutes (attached) (7.10pm)
5. **Chairperson's Report** (7.15pm)
 - 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.20pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comment** (attached)
 - 6.2 **APPEAL - Lakeview (Former Sleaford Ballast Pits), Mareham Lane, Kirkby La Thorpe 17/1573/VARCON** – for information (attached)
7. **PANEL REPORTS** (7.30 pm)
 - 7.1 **Culture, Events and Markets** – Verbal Update following meeting held earlier
 - 7.2 **Services & Assets** – Next meeting 22nd January 2019
 - 7.3 **Finance & Strategy** – Next meeting 10th January 2019

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.40pm)**

- 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
- 8.2 BACS payments made for **retrospective approval** (attached)
- 8.3 Pending BACS payments for **approval** (attached)
- 8.4 Cheque Payments for **approval** (attached)
- 8.5 Request for 2 volunteers to sign paperwork

9. **INTERNAL AFFAIRS (8.00pm)**

- 9.1 **Casual Vacancy, Mareham Ward** – Report and recommendation (attached)
- 9.2 **Renewal of Kiosk Lease** - Report and recommendation (attached)
- 9.3 **Town Hall, Internal Layout Changes** - Report and recommendation (attached)

10. **Clerk's Report – Internal Affairs (8.10pm)**

- 10.1 **Christmas Market 2018** – report from debrief meeting (attached)

11. **EXTERNAL AFFAIRS (8.20pm)**

12. **Clerk's & Deputy Clerk's Report – External Affairs**

- 12.1 **LALC Training 2019** – attached for information
- 12.2 **Boundary Review** – attached for information

13. **Resolution to move into Closed Session.** “To **resolve** whether to exclude the public and press for the consideration of the following matter.”

This item is in Closed session at it relates to staffing matters

14. **HR Panel**

- 14.1 Update from Panel Lead following meeting held earlier