



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 19th December 2018** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
13th December 2018

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** - Notes of the Council Meeting held on 5th December 2018, to be approved as Minutes (attached) (7.10pm)
5. **Chairperson's Report** (7.15pm)
- 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.20pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
7. **PANEL REPORTS** (7.25 pm)
 - 7.1 **Culture, Events and Markets** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 5th December 2018.

- 7.2 **Services & Assets** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 27th November 2018, plus two supplementary reports.
- 7.3 **Finance & Strategy** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 3rd December 2018, plus two supplementary reports.
- 8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.45pm)**
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 8.2 BACS payments made for **retrospective approval** (attached)
 - 8.3 Pending BACS payments for **approval** (attached)
 - 8.4 Request for 2 volunteers to sign paperwork
- 9. **INTERNAL AFFAIRS (7.50pm)**
 - 9.1 Verbal update from the Clerk following contact with the Monitoring Officer
- 10. **Clerk's Report – Internal Affairs (7.55pm)**
 - 10.1 **Fun Fair** – Request to use Boston Road Recreation Ground – report and recommendation (attached)
 - 10.2 **Action Log** – Draft Template attached for comment.
 - 10.3 **Meeting Dates** – for approval (attached)
- 11. **EXTERNAL AFFAIRS (8.10pm)**
 - 11.1 **Outside Bodies** – Open Space Report, report from Cllr H Lorimer (attached)
 - 11.2 **Outside Bodies** – Environment Awareness Group, report from Cllr G Jackson (attached)
- 12. **Clerk's Report – External Affairs**
 - 12.1 **Street Naming** – Land at Royal Oak Business Park, East Road – for comment (attached)
 - 12.2 **Changes to Sleaford Town Wards as a result of the LCC Boundary Review** – information (attached)