

## Sleaford Town Council

Minutes of a Meeting of the **Full Council** held on  
Wednesday 1<sup>st</sup> June 2016 at 7.00 p.m, at The Town Hall, Quayside House,  
Navigation Yard, Sleaford

### **Present: Cllr D Suiter (Chairman)**

Cllr M Allan (Deputy Chairman)	Cllr B Allan	Cllr A Brand
Cllr J Brealeycook	Cllr J Charlesworth	Cllr P Coyne
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr H Lorimer	Cllr J Mathieson	Cllr P McCallum
Cllr A Snookes	Cllr G Titmus	Cllr R Willis

**Also in Attendance Council Officers:** Clerk and Assistant Clerk.  
Members of Public (1) Press (0)

There being no questions from the public present at 7:00pm, the Chairman opened the meeting.

### **FC.01 Chairman's Welcome**

001 The Chairman welcomed all to the meeting.

### **FC.02 Apologies for Absence**

002 Apologies, with reasons, had been received from Councillors K Dolby and S Clegg. These were accepted and the attendance register was completed.

**FC.03 Declarations of Interest.** To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs.

003 Cllr A Brand declared an interest in transaction number 11103, due to being the payee.

### **FC.04 Minutes**

004 **IT WAS RESOLVED** that the Notes of the Council Meeting, held on 18<sup>th</sup> May 2016, with one minor amendment on page 4, minute number 041, 'Cllr J Mathieson as reserve', be accepted as Minutes of that meeting. Vote – 15 for and 1 abstention.

### **FC.05 Chairman's Report**

005 Civic attendance was reported.

### **FC.06 PLANNING MATTERS**

006 6.1 Planning Authority Decisions made – This item was noted.

007 6.2 Current Planning Applications, Officer recommendation for no comments. **IT WAS RESOLVED** to accept Officer recommendation for no comments on the following applications. Vote – Unanimous. The Resolution was carried. NKDC to be notified accordingly.

### Amended Planning Applications

16/0361/HOUS	32 Cromwell Crescent	Erection of first floor extension to rear	Amended: reduction in length to 1 <sup>st</sup> floor element
16/0350/LBC	2 Watergate	Rose & Crown	Amended: Upgrading of visitors accommodation

### New Planning Applications

Ref No	Location	Proposal
16/0526/FUL	Land off Pride Parkway Enterprise Park	Erection of 3 single Storey offices – shared parking
16/0576/HOUS	10 Ashfield Road, NG34 7DZ	Erection of front porch extension
16/0582/PNTEL	Furlong Way, Holdingham	Installation of 1 equipment cabinet

- 008 6.3 Current Planning Applications for consideration and comment:
- 009 6.3.1 **16/0498/OUT** – Land East of A15, West of The Drove, Covell Drive, Stokes Avenue, St. Deny's Road & South of Holdingham (Sleaford West Sustainable Urban Extension.) Erection of up to 1,400 dwellings, care home, two form entry primary school, secondary education facility, employment land, local centre, retail space, public open space, outdoor sports facility and Highway alterations.
- 010 Prior to the meeting, Councillors A Brand and S Clegg had looked into this application and produced a report, of their findings, which was circulated and discussed.
- 011 After discussion, **IT WAS RESOLVED** that the Clerk forwards this planning application and the concerns raised to the Council's Planning Consultants for comment, and request a Senior Planning Officer from NKDC be invited to future meeting. Due to the time scales involved, it was agreed that the Council meeting scheduled for 8<sup>th</sup> June be moved to 15<sup>th</sup> June 2016. Vote – Unanimous. The Resolution was carried.
- 012 6.3.2 **16/0490/FUL** – 82-90 Southgate. Redevelopment to provide Retail Units, Restaurant/Bar & 3 Apartments. **IT WAS RESOLVED** to support this application. Vote – 8 for; 4 against and 4 abstentions. The Resolution was carried. NKDC to be notified accordingly.

### FC.7 CLERK'S REPORT – PLANNING RELATED

- 013 7.1 Highway Maintenance Scheme 2016/17 – This item was noted.
- 014 7.2 Community Infrastructure Levy (CIL) – Draft Charging Schedule Consultation. After a short discussion, **IT WAS RESOLVED** to respond to NKDC to suggest the charges for Sleaford should be £40.00 to provide much needed funding for infrastructure. Vote – 12 for; 1 against and 3 abstentions.

015 7.3 Cogglesford Mill – request for possible further action. **IT WAS RESOLVED** that Councillors G Jackson and A Brand together with the Clerk produce a report with recommendations, relating to the loss of right of way and appropriate actions for the next Council meeting. Vote – Unanimous. The Resolution was carried.

#### **FC.8 STC Neighbourhood Plan**

016 Cllr P Coyne gave a verbal update and confirmed Kirkby-La-Thorpe and STC have signed a joint Agreement.

#### **FC.9 FINANCE**

017 9.1 Regular Direct Debits/Standing Orders. **IT WAS RESOLVED** to approve the list totalling £18,980.54. Vote – 15 for and 1 abstention. The Resolution was carried.

018 9.2 Pending BACS and Cheque payments (approval Lists No. 3 attached) **IT WAS RESOLVED** to approve the lists totalling £1,051.33 and £1,861.43. Vote – 13 for and 3 abstentions. The Resolution was carried.

#### **FC.10 Clerk's Report – Finance Related**

019 10.1 Financial Regulations – **IT WAS RESOLVED** to approve the updated Financial Regulations. Vote – Unanimous. The Resolution was carried.

020 10.2 Internal Audit Report 2015/16 Year End – This item was noted.

021 10.3 Review of Reserves – **IT WAS RESOLVED** that any unrequired sum from the Eastgate Car Park refurbishment be transferred to General Reserves to maintain an acceptable working balance. Vote – Unanimous. The Resolution was carried.

022 10.4 NALC 2016-2018 National Salary Award – This item was noted.

#### **FC.11 INTERNAL AFFAIRS**

023 11.1 Constitution Chapter 10, Member Code of Conduct. **IT WAS RESOLVED** to accept the updated Member Code of Conduct. Vote – Unanimous. The Resolution was carried.

#### **FC.12 Clerk's Report – Internal Affairs**

024 12.1 Members Registration on Interests – request to update NKDC records, which will then be published on STC's website.

025 12.2 Allotments – Letters have been sent to tenants whose plots are neglected.

026 Service Team has carried out necessary maintenance work to a plot that has been vacant for a number of years. **IT WAS RESOLVED** to attempt to recover costs involved. Vote – 15 for and 1 abstention.

027 12.3 Eastgate Car Park – planned closure for pothole repairs on Saturday 25<sup>th</sup> and Sunday 26<sup>th</sup> June 2016. Advanced warning of closure to be issued.

028 A request to be made to NKDC to use their office car park as an alternative.

- 029 12.4 Eastgate Green – a verbal update was received on “Made in Sleaford” who will accommodate STC’s wishes.
- 030 12.5 Working Groups – **IT WAS RESOLVED** to allow current Working Groups to complete their remit. Vote – 15 for and one abstention

### **FC.13 EXTERNAL AFFAIRS**

- 031 13.1 Electoral Review of Lincolnshire further limited consultation. **IT WAS RESOLVED** that STC reiterates comments made in its response to LGBC on 4<sup>th</sup> February 2016. Vote – Unanimous. The Resolution was carried.
- 032 13.2 Fields In Trust – Centenary Fields Programme – request to dedicate a recreational space as a centenary field. This item was noted.
- 033 13.3 Sleaford Lions Centenary Party in the Park – request to use Boston Road Recreation Ground 2017. **IT WAS RESOLVED** to grant permission, for the use of Boston Road Recreation Ground, free of charge, but subject to the usual hiring conditions. Vote – Unanimous. The Resolution was carried.
- 034 13.4 Sleaford Carnival 2016 and request for use of Boston Road Recreation Ground 2017. It was reported that the Sleaford Carnival has been cancelled for 2016.
- 035 **IT WAS RESOLVED** to allow the use of Boston Road Recreation Ground for a Carnival in 2017 subject to the normal requirements of SAG approval, confirmation of public liability insurance, confirmation of charity registration to satisfy free of charge hiring and payment of deposit of £500 to be paid with 90 days. The deposit is refundable should a Carnival be held and the Recreation Ground be left in an acceptable condition after the event. Vote – 15 for and 1 abstention.
- 036 13.5 Representatives on Outside Bodies – Sleaford Navigation Trust. No representative required at this time.

### **FC.14 Resolution to move into Closed Session.**

- 037 **IT WAS RESOLVED** “To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter(s)” Vote – Unanimous. The Resolution was carried.

### **FC.15 INTERNAL AFFAIRS**

- 038 15.1 Staff sickness – Taking into consideration the confidential nature of the business discussed, it was reported that 2 welfare meetings have taken place and the employee is scheduled to return to work later this month
- 039 15.2 Staff contracts – Taking into consideration the confidential nature of the business discussed, it was reported that a meeting has been arranged with HR Consultants to discuss a way forward.

040 15.3 Staff pay – Taking into consideration the confidential nature of the business discussed, it was reported that a meeting has been arranged with HR Consultants to discuss a way forward.

041 At 9pm **IT WAS RESOLVED** to extend the meeting for a further 10 minutes to allow business to be completed. Vote – Unanimous. The Resolution was carried.

**FC.16 EXTERNAL AFFAIRS**

042 16.1 Land Relating to Tesco. Taking into consideration the confidential nature of the business discussed and after a short discussion, **IT WAS RESOLVED** to circulate to members the confidential minutes from the meeting held 16<sup>th</sup> May 2016, between STC, NKDC and Tesco representatives. Vote - Unanimous

043 The Clerk reminded all present of the confidential business that had been discussed.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9:12pm.