

Sleaford Town Council

**Minutes of the Meeting of Sleaford Town Council held on
Wednesday 16th November 2016 at 7.00 p.m. at The Town Hall, Quayside House,
Navigation Yard, Sleaford.**

Present: Cllr D Suiter (Chairman)

Cllr M Allan (Vice Chair)
Cllr J Brealeycook
Cllr P Coyne
Cllr M Graves
Cllr J Mathieson
Cllr R Willis

Cllr B Allan
Cllr J Charlesworth
Cllr K Dolby
Cllr G Jackson
Cllr A Snookes

Cllr A Brand
Cllr S Clegg (7:51pm)
Cllr K Fernandes
Cllr H Lorimer
Cllr G Titmus

Also in attendance Council Officers: Clerk and Assistant Clerk
Members of Public (1) Press (0)

FC.1. Chairman's Welcome

001 The Chairman welcomed all to the meeting.

FC.2 Apologies for Absence

002 Prior to the meeting, Councillor S Clegg advised he would be late arriving.

003 Apologies for absence with reasons were received from Councillor P McCallum.

004 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 16 -
against 0 – abstained 0. The Resolution was carried.

FC.3. Declarations of Interest

005 No Declarations of Interest were received at this point.

FC.4. Minutes

006 Page 4, No FC.11, 028 – amend ‘A point was reiterated by’ to ‘A point reiterated by
....’

Amend ‘-Housing development at Newfield, Phase 1 to ‘report from monthly
tenants meeting reported the Housing development at Newfield, Phase 1’

007 Page 4, No FC.11, 029 – add ‘ Bi-monthly reports/updates can be brought to
meetings but preferably be done through the Clerk’s weekly updates.

008 **IT WAS RESOLVED** that the notes of the Council Meeting held on 19th October 2016,
together with the above amendments, be approved as minutes of that meeting.
Vote: for 15 – against 0 – abstained 1. The Resolution was carried.

November 16th 2016 Council Meeting
Date:

Signed:

FC.5. Chairman’s Report

009 **5.1 Mayor’s Car Boot Sales** – It was reported that Car Boot Sales on recreation areas may be introduced in the future, to raise money for the Mayor’s Charity Fund.

010 **Royal British Legion Remembrance** – thanks to all Councillors who attended the services had been given by RBL.

011 At this point, the Clerk requested that all members be mindful when using Social Media and observe the Code of Conduct.

FC.6 Planning Matters

012 **6.1 Current Planning Applications - IT WAS RESOLVED** to accept officer recommendation for not comments on the following applications. Vote: for 16- against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

| Ref No | Location | Proposal |
|--------------|--|---|
| 16/1277/HOUS | 1B Rookery Avenue, NG34 7TY | Erection of garden room and store |
| 16/1306/PNH | 18 St Giles Avenue | Prior Notification: single storey rear extension 3.63m in length from the original wall, eaves height of 2.65m & max height of 2.65m |
| 16/1246/FUL | Land at Sibthorpe Court, London Road, NG34 7LG | Alterations to existing layby & footpath to provide an entrance to a new parking area. |
| 16/1288/HOUS | 43 Hermes Way, NG34 7WH | Erection of a single storey rear extension, front porch extension, carport to side & detached single garage/Workshop |

FC.7. STC Neighbourhood Plan

013 Cllr P Coyne informed members a report will be submitted to the next meeting.

FC.8. Finance

014 **8.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the lists totalling £8,858.90 and £16,088.90. Vote: for 16 – against 0 - abstained 0. The Resolution was carried.

015 Cllr K Fernandes declared an interest in 11565, due to being the payee.

016 After a discussion relating to the emptying of dog bins, transaction no 11595, **IT WAS RESOLVED** that the Strategic Plan Panel together with the Clerk, investigate the cost of emptying dog bins in Greylees and report back to a future meeting. It was agreed to pay the financial costs for 2016/17. Vote: for 14 – against 0 – abstained 2. The Resolution was carried.

- 017 **8.2 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £35,462.11. Vote: for 14– against 1 - abstained 1. The Resolution was carried.
- 018 **8.3 Cheques for approval - IT WAS RESOLVED** to approve the list totalling £508.50. Vote: for 16 – against 0 - abstained 0. The Resolution was carried.
- 019 **8.4 Request for 2 volunteers to sign paperwork** – Councillors K Dolby and A Snookes volunteered.
- FC.9 Internal Affairs**
- 020 **9.1.1 Drove Lane Allotments – Draft Heads of Terms for new Lease.** After a short discussion, **IT WAS RESOLVED** to:
- To note the report
 - Seek legal advice on the proposed lease as compared to the current lease and report back to a future meeting.
- Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 021 **9.1.2 Definitive maps of Drove Lane and Galley Hill/Millfield Terrace Allotment Site** – The Clerk confirmed a letter will be issued to all Tenants of the Galley Hill/Millfeild Terrace allotments regarding boundaries. The maps were noted.
- 022 **9.2 Sleaford Market – IT WAS RESOLVED** to:
- To note the report
 - Accept the offer of a one year extension for the lease of the market rights and
 - Agree that Councillors A Brand, A Snookes and G Jackson represent STC on the proposed Working Group
- Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 023 The Clerk to request an early meeting with NKDC.
- 024 **9.3 Handley Monument – IT WAS RESOLVED** to:
- To note the report
 - Accept the quote from GH Linnell totalling £3,075 plus VAT and
 - Agree the required funding to be taken from the Council’s General Reserves.
- Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 025 Councillor S Clegg joined the meeting at 7:51pm.
- 026 **9.4 Skate Park CCTV Column – IT WAS RESOLVED** to note the report and accept the quote of £771 plus VAT for the supply and installation of a fixed lighting column.

- 027 **9.5 Skate Park Refurbishment – IT WAS RESOLVED** to:
- Approve scheme
 - Agree a budget of £125k for the works and
 - Enter into a contract with Urban Ramps for £123,910 for the refurbishments of, and extension to the Skate Park
- Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 028 Thanks and appreciation were given to all involved in this project.
- 029 **9.6 Strategic Plan** – Notes from a Strategic Plan Panel meeting held on 25th October 2016, was circulated and noted.
- 030 Councillor G Titmus left the meeting.
- FC.10 Clerk’s Report – Internal Affairs**
- 031 **10.1 Street Cleaning and Litter collection** – The Clerk reported on a recent meeting held with NKDC. This was noted.
- FC.11 External Affairs**
- 032 **11.1 Boundary Commission consultation** – The Clerk confirm that STC had already submitted a response to the initial consultation. The item was noted.
- 033 **11.2 Lincolnshire Minerals and Waste Local Plan (LCC Publication)** - The Clerk requested that members look at this report and report back to him, with any comments.

There being no further business, the Chairman thanked all for attending and closed the meeting at 8:20pm.