

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday October 4th 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

Present: Cllr A Brand (Chairperson)

Cllr B Allan	Cllr J Charlesworth	Cllr S Clegg
Cllr P Coyne	Cllr S Dale	Cllr K Dolby
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr H Lorimer	Cllr P McCallum	Cllr M Shanahan-Kluth
Cllr A Snookes	Cllr D Suiter	J Brealeycook

Also in attendance Council Officers: Clerk
Members of Public (2) Press (0)

FC.1 Chairperson's Welcome

001 In the absence of the Chairperson, Cllr J Mathieson, the Deputy Chairperson, Cllr A Brand took the Chair for this meeting.

002 Cllr A Snookes acted as Deputy Chairperson, for this meeting only.

FC.2 Apologies for Absence

003 Apologies for absence with reasons were received from Councillors J Mathieson, and F Richards.

004 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

005 Cllr H Lorimer declared an interest in agenda item 8.2, due to knowing the recipient.

FC.4 Minutes

006 **Notes of the Council Meeting held on 6th September 2017 – IT WAS RESOLVED** that the notes of the Council Meeting held on 6th September 2017, excluding Items FC.10, 017 and 018 (Councillor Allowances) be approved as Minutes of that meeting. Vote: for 13 – against 0 – abstained 3. The Resolution was carried.

007 **Notes of the Council Meeting held on 20th September 2017 – amendment to page 2, 013, to include time 8:19pm, Cllr S Clegg arrived at the meeting. IT WAS RESOLVED** that the notes of the Council Meeting held on 20th September 2017, with the above amendment, be approved as Minutes of that Meeting. Vote: for 12 – against 0 – abstained 4. The Resolution was carried.

FC.5 Chairperson's Report

008 **Mayoral invitations** – An update on events was given.

009 Standing Orders – adhering to agenda and motions. Special meeting for Chapter 3, in isolation might be needed.

FC.6 Planning matters

010 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 13 – against 0 – abstained 3. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal	Comment Date
17/1180/FUL	Land off Lothian Way, Greylees (former Rauceby Hospital)	Change of use of public open space to extend residential curtilages	5 th October
17/1254/HOUS	23 Rookery Avenue, NG34 7TY	Demolition of existing boundary wall & erection of replacement fencing	10 th October
17/1138/FUL	Ash Villa Willoughby Road, Greylees	Single storey extension to provide separate male bedroom area. Accommodation comprising of 2 bedrooms with en-suite plus accessible bathroom for male use only, male only lounge & staff base office	10 th October
17/1338/HOUS	1 London Road, NG34 7LF	Rebuild single storey rear extension	12 th October
17/1352/LBC	7 Bass Cottages, Mareham Lane, NG34 7JS	Remove bath & construct timber partition wall to form smaller bathroom. Install through floor lift & level access shower	12 th October
17/1350/HOUS	4 Holdingham, NG34 8NR	Erection of new dormer roof & conversion of attic roof space for creation of two bedrooms	12 th October
17/1309/HOUS	12 King Edward Street, NG34 7NF	Erection of detached store & new boundary fence	14 th October

011 **6.2 17/0049/FUL (amended) – Grantham Road.** Erection of 178 dwellings and associated infrastructure. **Amendment: Revised site layout to 178 units, updated ecology report, response on foul water drainage matters & revised house type.**

012 After a short discussion, **IT WAS RESOLVED** to make no comment to this application. Vote: for 12 – against 1 – abstained 3. The Resolution was carried. NKDC to be notified accordingly.

- FC.7 Panel Reports**
- 012 **7.1 Culture, Events and Markets** – Request to site sculptural bench on Eastgate Green. **IT WAS RESOLVED** to agree to this request in principle. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 013 **7.2 Finance & Assets** – none for this meeting.
- 014 **7.3 Services** – none for this meeting.
- FC.8 Finance**
- 015 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £22,055.01. Vote: for 16 – against 0 – abstained. The Resolution was carried.
- 016 **8.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £145.86. Vote: for 15 – against 1 – abstained. The Resolution was carried.
- 017 **8.3 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £1,255.29. Vote: for 16 – against 0 – abstained. The Resolution was carried.
- 018 **8.4 Pending cheque payments for approval - IT WAS RESOLVED** to approve the list totalling £412.60. Vote: for 16 – against 0 – abstained. The Resolution was carried.
- 019 **8.5 Request for 2 volunteers to sign paperwork** – Councillors J Charlesworth and B Allan volunteered.
- 020 **8.6 Disposal of Asset – IT WAS RESOLVED** to agree to the disposal of vehicle registration AK56 AOE. Vote: for 16 – against 0 – abstained. The Resolution was carried.
- FC.9 Internal Affairs**
- 021 **9.1 Vacancy on Group considering grants from Sleaford Town Fund – IT WAS RESOLVED** to approve Councillors M Shanahan-Kluth and P Coyne, appointment if required. Vote: for 16 – against 0 – abstained. The Resolution was carried.
- 022 **9.2 Christmas Lights – IT WAS RESOLVED** to approve a virement of £4k from the services cost centre budget area to the Christmas Lights budget. Vote: for 16 – against 0 – abstained. The Resolution was carried.
- 023 **9.3 Consultation from the Department of Transport on East Midlands Trains – IT WAS RESOLVED** to approve Council response. Vote: for 16 – against 0 – abstained. The Resolution was carried.
- FC.10 10 Clerk’s Report – Internal**
- 024 **10.1 Leave request 2018 from Clerk - IT WAS RESOLVED** to authorise the Clerk’s leave request. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

- 025 **10.2 Complaint to the Monitoring Officer** – The Clerk gave a verbal update which was noted.
- FC.11 External Affairs**
- 026 **11.1 Consultation on The Heart of SLEAFORD Signage Strategy** – It was agreed that this signage strategy will be an agenda item for at the next meeting, as this consultation document is not currently available.
- 027 **11.2 Market Licence** – **IT WAS RESOLVED** that STC wishes to renew the Market Licence with a minimum of a five-year term and instructs the Town Clerk to finalise the signing of a new Licence. Vote: for 13 – against 2 – abstained 1. The Resolution was carried.
- 028 **11.3 Sleaford Regeneration Group Meeting** – Cllr M Graves circulated an update report which was noted.
- 029 **11.4 Request for financial support on Eastgate Green river frontage project**
- 030 Cllr K Fernandes declared an interest as a Sleaford Navigation Trust supporter.
- 031 **IT WAS RESOLVED** – that the Council allocate a maximum of £750 from its current year's budgets to enable the project to be completed. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- FC.12 Resolution to move into Closed Session.**
- 032 **IT WAS RESOLVED** to exclude the public for the consideration of the following confidential matter. Vote: for 16 – against 0 – abstained 0. The Resolution was carried. The audio recording was stopped.
- FC.13 Personnel Matters**
- 033 **13.1 Staff Remuneration - IT WAS RESOLVED** that the Council approve the regrading of staff member No.74 to SP 16 with effect from 1st September 2017. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 034 **13.2 Temporary Team Leader Role** – The Clerk gave a verbal update which was noted.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:36pm