

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday November 29th 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

Present: Cllr J Mathieson (Chairperson)

Cllr A Brand (Vice Chairperson)	Cllr B Allan	Cllr J Charlesworth
Cllr S Clegg	Cllr P Coyne	Cllr K Dolby
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr H Lorimer	Cllr P McCallum	Cllr F Richards
Cllr M Shanahan-Kluth	Cllr A Snookes	Cllr D Suiter

Also in attendance Council Officers: Clerk
Members of Public (2) Press (0)
Mr A Murphy, a representative from Stansgate Planning

FC.1 Chairperson's Welcome

001 The Chairperson welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillor S Dale.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

004 No Declarations of Interest were received at this stage.

FC.4 Minutes

005 **Notes of the Council Meeting held on 15th November 2017** – Amendment on page 4, 030 should read 'It was noted that due to a recent resignation, the remaining position on this Outside Body, will be filled once the current Councillor vacancy is filled.'

006 **IT WAS RESOLVED** that the notes of the Council Meeting held on 15th November 2017, with the above amendment, be approved as Minutes of that meeting. Vote: for 13 – against 0 – abstained 3. The Resolution was carried.

FC.5 Chairperson's Report

007 **Christmas Market, 3rd December 2017** - the Councillor volunteer rota was circulated.

008 **Christingle Service, 3rd December 2017** – support from Councillors was requested.

009 **Muslim Burial** – thanks were given to be passed onto the staff.

010 **5.1 Mayoral Invitations** – An update was given.

November 29th 2017 Council Meeting
Date:

Signed:

FC.6 Planning matters

011 **6.1 Residential redevelopment of Orchard House** - At 7:10pm, Mr Andy Murphy from Stansgate Planning gave a brief presentation regarding this redevelopment and responded to questions.

012 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications, with the exception of Planning Application 17/1596/FUL, 2 Northfield Road, Quarrington. Vote: for 13 – against 0– abstained 3. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal	Comment Date
17/1597/LBC	NKDC, Kesteven Street, NG34 7EF	Installation of glazed screen & integral blinds between Leader’s room (room 53) & corridor. Removal of load bearing wall between Leader’s room (room 153) & meeting room 4 (room 154)	30 th November
17/1622/FUL	1 London Road, NG34 7LF	Conversion of garage into retail/office unit	4 th December
17/1541/HOUS	70 London Road, NG34 7LP	Erection of single storey extension to side & rear of existing dwelling	5 th December
17/1662/HOUS	Old Savings Bank, 38A Northgate, NG34 7DA	Erection of summer house (retrospective)	5 th December
17/1604/FUL	Plot 1B, Royal Oak Bridge, East Road	Erection of 10no. new commercial units with parking	11 th December

013 **17/1595/FUL**- 2 Northfield Road, Quarrington, Demolition of no.2 Northfield Road & Erection of 2no. dwellings, NG34 8RT. **IT WAS RESOLVED** to object to this application on the grounds of overdevelopment. Vote: for 5 – against 4 - abstained 7. The Resolution was carried. NKDC to be notified accordingly.

FC.7 Panel Reports

014 **7.1 Culture, Events, and Markets** – Notes from meeting held on 15th November 2017. These were noted.

015 **7.2 Finance & Assets** – Notes from meeting held on 14th November 2017. These were noted.

016 **7.3 Services** – Notes from meeting held on 7th November 2017. These were noted.

FC.8 Finance

017 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £18,544.25. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

- 018 **8.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £427.08. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 019 **8.3 Pending BACS payments for approval – IT WAS RESOLVED** to approve the list totalling £6,763.49. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 020 **8.4 Pending cheque payment for approval - IT WAS RESOLVED** to approve the list totalling £901.30. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 021 **8.5 Request for 2 volunteers to sign paperwork –** Councillors D Suiter and A Snookes volunteered.
- FC.9 Internal Affairs**
- 022 **9.1 Standing Orders – IT WAS RESOLVED** to adopt the document as the Council’s Standing Orders. Vote: for 14 – against 0 – abstained 2. The Resolution was carried.
- 023 **9.2 Appointment of External Auditor for 2017-2022 –** The Clerk has been advised that PFK Littlejohn LLP based in Canary Wharf, London have been appointed as auditors for the period 2017-2022. The estimated annual audit fee will be round £1,600. This item was noted.
- 024 **9.3 Appointment of Internal Auditor for the two-year period commencing 1st April 2018. IT WAS RESOLVED** that subject to acceptance, Mr Fletcher is appointed as the Council’s Internal Auditor until 2020. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 025 **9.4 Sleaford Pride –** Cllr Graves gave a brief update following a meeting held 16th November 2017. A report to Council, will follow, in due course. This item was noted.
- FC.10 Clerk’s Report – Internal Affairs**
- 026 **10.1 Notice of Casual Vacancy –** The Clerk gave an update.
- 027 **10.2 Operational Sites –** The Clerk gave an update on the sites which included the Cemetery, Fields, Allotments and the Car Park.
- 028 Plea to Councillors regarding allowances/co-options etc; The Clerk asked that Councillors deal with matters through him and not any of the administration team.
- 029 An invite to International Bomber Command Centre, via Councillor Clegg, will be made shortly.
- FC.11 External Affairs**
- 030 **11.1 Central Lincolnshire Supplementary Planning Document –** It was agreed that Councillors D Suiter and K Fernandes produce a response for approval by Council on 13th December 2017.

FC.12 Resolution to move into Closed Session.

031 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following items. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

FC.13 HR Panel

032 **IT WAS RESOLVED** to approve a one-off payment to employee no. 76. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:38pm.