

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday August 23rd 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

Present: Cllr A Brand (Deputy Chairperson)

Cllr B Allan	Cllr J Brealeycook	Cllr S Clegg
Cllr P Coyne	Cllr K Fernandes	Cllr M Graves
Cllr H Lorimer	Cllr P McCallum	Cllr F Richards
Cllr M Shanahan-Kluth	Cllr A Snookes	Cllr D Suiter

Also in attendance Council Officers: Clerk and Assistant Clerk
Members of Public (4) Press (0)

FC.1 Chairperson's Welcome

001 Due to the absence of the Chairperson, Cllr J Mathieson, the Deputy Chairperson, Cllr A Brand took the Chair.

002 Cllr H Lorimer volunteered to be Vice-Chairperson for this meeting only.

003 Cllr A Brand welcome all to the meeting and advised that this meeting would be audio recorded.

FC.2 Apologies for Absence

004 Apologies for absence with reasons were received from Councillors G Jackson, K Dolby, J Mathieson, J Charlesworth and S Dale.

005 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

006 Cllr A Brand declared an interest in agenda item 8.3, transaction number 12494, due to being the recipient.

FC.4 Minutes

007 **Notes of the Council Meeting held on 2nd August 2017** – amendment to page 3, 022, should read Chapters 1, 2 and 4 not Chapters 1 to 4.

008 **IT WAS RESOLVED** that the notes of the Council Meeting held on 2nd August 2017, with the above amendment, be approved as Minutes of that meeting. Vote: for 12 – against 0 - abstained - 1. The Resolution was carried.

FC.5 Chairperson’s Report

009 **Mayoral Invitations** - It was reported that the Skatepark Opening event was very successful. Forthcoming events include: St Denys’ Day, car boot sales and the Christmas Market.

FC.6 Planning Matters

010 Cllr S Clegg declared an interest in planning application 17/0724/FUL, due to the applicant being a neighbour and left the room.

011 The following planning applications were removed from the Officer no comments list and were discussed and **resolved**, as follows:

011.1 **17/0866/VARCON, Land off Furlong Way & South of A17 Holdingham.** Revisions to 12/1022/OUT & 15/0569/RESM comprising the reduction of dwellings from 290 no. to 284 no. units (with associated reduction in affordable housing provision to 99 no. units) through revised site layout & house types on plots 40, 50, 125, 128-130, 172-174, 180-183, 186, 187, 192-200 & 218 along with removal of conditions 26 of 12/1022/OUT & conditions 23 of 15/0569/RESM (relating to the improvement of Holdingham roundabout)

011.2 After a short discussion, **IT WAS RESOLVED** to write to NKDC to seek clarification as to why this application did not comply with the Central Lincolnshire Local Plan and what has changed to achieve compliance with CLLP. Vote: for 12 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

011.3 **17/0724/FUL, Coach House, Toft Lane.** Proposed alterations including change of use to 2 no. flats. **Amendment: existing and proposed floor plans and elevations amended. Removal of glass blocks from North elevation.**

011.4 **IT WAS RESOLVED** to reiterate previous objections which is that this the application does not contain enough details in accordance with paragraph 5,8.10 of the CLLP. In spite of receiving additional amended plans, STC is concerned that they have still not received a complete and full planning application. Vote: for 12 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

012 Cllr S Clegg returned.

013 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 13 – against 0 – abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
17/1007/ADV	Thomson Holidays, 71 Southgate, NG34 7TA	Erection of 1 fascia sign & 1 projecting sign
17/1073/HOUS	68 Meadowfield	Erection of single storey extension to side, rear and front of dwelling

17/1028/HOUS	7 Wesley Close	Erection of two storey side extension & single storey rear extension
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FC.7 PANEL REPORTS

014 **7.1 Culture, Events and Markets** – report from meeting held on 9th August. The report and future events were noted.

015 **7.2 Finance & Assets** – no report for this meeting. Next meeting to take place on 29th August. This was noted.

016 **7.3 Services** – no report for this meeting. Panel Lead to coordinate a meeting, as soon as possible.

FC.8 Finance

017 **8.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the list totalling £30,273.76. Vote: for 12 – against 1 – abstained 0. The Resolution was carried.

018 **8.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £10,544.17. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

019 **8.3 Pending BACS payments for approval** – Due to Cllr Brand declaring an interest in this item, Cllr H Lorimer took the Chair for this item only. **IT WAS RESOLVED** to approve the list totalling £13,078.74. Vote: for 12 - against 0 – abstained 1. The Resolution was carried.

020 **8.4 Request for 2 volunteers to sign paperwork** – Councillors F Richards and M Shanhan-Kluth volunteered.

FC.9 Internal Affairs

021 **9.1 Sleaford Cemetery** – The Clerk updated members regarding the recent introduction of Cemetery Patrols.

022 After a discussion regarding the pedestrian access gate, **IT WAS RESOLVED** to close, in principle, both Millfield Terrace and the main gate off Eastgate at the same times. It was also agreed that signage and publication of opening/closing time. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

023 The Clerk to produce a review of patrols to a future meeting.

024 **9.2 Galley Hill Allotment Access – IT WAS RESOLVED** to acquire a small piece of land from NKDC, subject to STC clearing the hedge, putting up some 20m of closed boarded fencing on the boundary line and paying its own legal costs. The cost of the work would be around £1,500 and can be found from within existing budgets from this year. Vote – for 13 – against 0 – abstained 0. The Resolution was carried.

- 025 **9.3 Town Hall Notice boards – IT WAS RESOLVED** to instruct the Clerk to have the boards fully updated. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 026 **9.4 British Town Crier Championships** – The Clerk reported that The Town Crier had come 1st in the Best Themed Cry Category and came 7th out of 15, overall. The Clerk to write a letter of congratulations to the Town Crier.
- 027 **9.5 Recreation Ground** – It was agreed to grant permission for the Kiosk Tenant to hold fortnightly social gatherings, from 6:30pm to 8:30pm, subject to the same conditions as previously granted.
- FC.10 Clerk’s Report – Internal Affairs**
- 028 **10.1 Constitution** – It was requested that Councillors look through Chapters 5 to 9 and send any comments to the Assistant Clerk.
- 029 **10.2 Councillor Allowances** – The Clerk reported on advice received from NALC and confirmed he is awaiting a response from the Independent Remunerational Panel. Councillors Allowances to be an item on the agenda on 6th September together to NALC Legal Topic note 33 and other relevant documentation from Cllr A Brand.
- 030 **Police and Crime Commissioner** – The Clerk is waiting response to his recent letter. Councillors to note a drop-in meeting is to be held Wednesday 6th September, at the Town Hall.
- FC.11 External Affairs**
- 031 **11.1 STC representation on Outside Bodies** – notes from recent Armed Forces Day Meeting were noted Cllr K Fernandes to continue as the STC Councillor participating on the Armed Forces Day Committee.
- 032 **11.2 Sleaford Pride** – after discussion, the following was **RESOLVED**: -
- The District Council, County Council are invited to take part in a series of joint meetings with the Town Council initially on a monthly basis and thereafter bi monthly. Participants to include both councillors and the relevant officers.
 - Any other body or authority to be invited if appropriate for any particular relevant issue.
 - The initiative to be called Sleaford Pride.
 - The Council sets up an email address to encourage members of the public to report issues and areas of concern.
 - The Sleaford Pride initiative is placed on the agenda of the next Sleaford Regeneration Group Meeting.
 - **Sleaford Town Council acts as facilitator for the group.**
- Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

033 The Clerk to contact SRG to request Sleaford Pride is an agenda item at their next meeting. Councillors P Coyne and A Brand to attend this meeting. Sleaford Pride to be future agenda item.

034 **11.3 Lincolnshire County Council** – The Self Help Scheme was noted. This matter is to be passed to Service’s Panel to consider.

035 **11.4 Street Homelessness in Sleaford** – Cllr H Lorimer’s report was noted. **IT WAS RESOLVED** that once NKDC reconvene their Homeless Forums, STC’s will send a representative. Vote: for 9 – against 0 – abstained 4. The Resolution was carried.

036 **IT WAS FURTHER RESOLVED** that Cllr H Lorimer is the named representative. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.

FC.12 Resolution to move into Closed Session

037 **IT WAS RESOLVED** to exclude the public for the consideration of the following confidential matter. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

038 Members of the public left the meeting and the audio recording was stopped.

FC.13 Internal Affairs

039 **13.1 HR Panel** – The Clerk reported on ongoing matters involving Service Team contracts. This item was noted.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:57pm