

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 13<sup>th</sup> December 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

**Present:** Cllr J Mathieson (Chairperson)

Cllr A Brand (Vice Chairperson)	Cllr B Allan	Cllr J Charlesworth
Cllr P Coyne	Cllr K Dolby	Cllr K Fernandes
Cllr M Graves	Cllr H Lorimer	Cllr P McCallum
Cllr F Richards	Cllr M Shanahan-Kluth	Cllr A Snookes
Cllr D Suiter		

**Also in attendance Council Officers:** Clerk  
Members of Public (4) Press (1)

#### **FC.1 Chairperson's Welcome**

001 The Chairperson welcomed all to the meeting.

#### **FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillor S Dale, G Jackson and S Clegg.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

#### **FC.3 Declarations of Interest**

004 Cllr F Richards declared a pecuniary interest in agenda item 9.3

005 Cllr M Graves declared a pecuniary interest in agenda items 9.2 and 9.3

006 Cllr J Charlesworth declared a personal and prejudicial interest in agenda items 9.3 and 9.4

007 Cllr D Suiter declared an interest in agenda items 8.3, 9.3 and 9.4

008 Cllr K Fernandes declared an interest in agenda item 8.3

009 Cllr A Brand declared a pecuniary interest in agenda item 8.3

#### **FC.4 Minutes**

010 **Notes of the Council Meeting held on 29<sup>th</sup> November 2017** – Amendment on page 1. The Present list to read Vice Chairperson, not Deputy Chairman.

011 **IT WAS RESOLVED** that the notes of the Council Meeting held on 29<sup>th</sup> November 2017, with the above amendment, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

#### **FC.5 Chairperson's Report**

012 **5.1 Mayoral Invitations** – An update was given on attended and upcoming events.

December 13<sup>th</sup> 2017 Council Meeting  
Date:

Signed:

**FC.6 Planning matters**

013 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept officer recommendation for no comments on the following applications. Vote: for 14 – against 0– abstained 0. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal	Comment Date
17/1691/LBC & 17/1690/FUL	25 Southgate, NG34 7SY	Internal alterations & installation of new shop front to allow conversion of former betting office to A1 retail shop	19 <sup>th</sup> December 2017
17/1681/FUL	Land To The Rear of 2 Grantham Road, NG34 7NB	Erection of 2no dwellings	25 <sup>th</sup> December 2017
17/1392/LBC	The Beer & Bean, 64 Southgate, NG34 7RL	External & Internal alterations	22 <sup>nd</sup> December 2017
17/1756/FUL	Little Chef, Lincoln Road, NG34 8NP	External alterations to former Little Chef building including replacement windows & doors, cladding of external walls & creation of outdoor seating area to facilitate new operator (KFC) together with provision of drive-thru land (use class A3/A5	26 <sup>th</sup> December 2017

014 **6.2 Notification of prior approval for a change of use from shops (Class A1) to Restaurants and Cafes (Class A3) 6 and 6a Market Place – For information only.** This item was noted

**FC.7 Panel Reports**

015 **7.1 Culture, Events, and Markets –** There was no report for this meeting.

016 **7.2 Finance & Assets –** There was no report for this meeting.

017 **7.3 Services –** There was no report for this meeting.

**FC.8 Finance**

018 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £14,959.82. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

019 **8.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £665.49. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

- 020 **8.3 Pending BACS payments for approval – IT WAS RESOLVED** to approve the list totalling £8,376.68. Vote: for 11 – against 0 – abstained 3. The Resolution was carried.
- 021 **8.4 Pending cheque payment for approval - IT WAS RESOLVED** to approve the list totalling £510.00. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 022 **8.5 Request for 2 volunteers to sign paperwork –** Councillors B Allan and J Mathieson volunteered.
- FC.9 Internal Affairs**
- 023 **9.1 Roadway repair at top of Galley Hill Allotment Site - IT WAS RESOLVED** to confirm agreement to the Clerk accepting the lowest quote with an upper budget limit of £1,500. Vote: for 10 – against 0 – abstained 0. The Resolution was carried.
- 024 **9.2 Foul and Water Connections to Tractor Shed - IT WAS RESOLVED** to accept Contractor B's quote of £5,878.50. Vote: for 10 – against 0 – abstained 4. The Resolution was carried.
- 025 Councillor F Richards, M Graves and J Charlesworth left the room.
- 026 **9.3 Christmas Market Honorarium Payment – IT WAS RESOLVED** that the Council approve an honorarium payment of £250 to the Christmas Market organiser for their work on the 2017 event. Vote: for 8 – against 1 – abstained 2. The Resolution was carried.
- 027 Councillors F Richards and M Graves returned to the room.
- 028 **9.4 Christmas Lights Bursary Payment –** It was proposed and seconded that the Council approves the payment of a bursary of £250 for work on the 2017 Sleaford Christmas Lights. Vote: for 2 – against 3 – abstained 8. **The Motion FAILED.**
- 029 Cllr J Charlesworth returned to the room.
- 030 **9.5 Christmas Market 2018 –** Cllr M Graves gave an overview of the report and **IT WAS RESOLVED:**
- The Council actively engage with the Sleaford Christmas Market 2018 group.
  - A representative of the group is invited to the 2017 Christmas Market debrief meeting.
  - Council re-examines the relationship between the organising group of the Christmas market and the Council itself.
  - The Council explores alternative formats including solely an evening, a weekend event to include both Saturday, Saturday evening and Sunday

possibly embracing the established farmers market or retaining the existing format.

- The Council seeks cooperation from NKDC that the Gifted event should coincide with the same weekend as the Christmas Market.
- The Council liaises with neighbouring Councils to explore examples of best practice and success with a view to replicating them within our own town.
- The Council explores the possibility of a Santa Fun Run.
- The Council maintains its current financial support and seeks to facilitate the cooperation of other organisations within the town to improve the Christmas Market event.

Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

030 **9.6 Storage – IT WAS RESOLVED** that the Clerk is authorised to arrange extra storage with the cost being found from existing 2017/18 budgets. Vote: for 12 – against 0 – abstained 2. The Resolution as carried.

**FC.10 Clerk's Report – Internal Affairs**

031 **10.1 Recent passing of an ex-employee** – Councillors expressed their condolences.  
032 Meeting 3<sup>rd</sup> January 2018 – Agendas to be posted Friday 22<sup>nd</sup> December 2017. This was noted.

**FC.11 External Affairs**

033 **11.1 Updates from District, County and Ward Councillors - IT WAS RESOLVED** to suspend Standing Orders to allow LCC Cllr Kate Cook to update Cllrs on several matters. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

034 **IT WAS RESOLVED** to resume Standing Orders. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

035 **11.1.1 North Kesteven Homelessness Forum** – Cllr H Lorimer gave an overview of her written report from a recent meeting of 15<sup>th</sup> November 2017. The national number for P3 is 0808 2810 280. This was noted.

036 **11.2 Use of Eastgate Car Park – Boxing Day Meet - IT WAS RESOLVED** to grant permission for the Blankney hunt to use Eastgate Car Park on December 26<sup>th</sup> 2017. Vote: for 10 – against 3 – abstained 1. The Resolution was carried.

037 **11.3 Central Lincolnshire Supplementary Planning Document – IT WAS RESOLVED** to approve the response drafted by Cllrs D Suiter and K Fernandes. This response together with the additional comments previously submitted by Cllr J Charlesworth be forwarded in response to this Planning Document. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

038 **11.4 Street Sweeping and Litter Collection – IT WAS RESOLVED** that Council will continue with the current SLA for 2018/19 for the existing sum of £9,800 and instructs the Clerk to undertake and exercise during 2018/19 to establish the true cost of the work, identify any improvements/efficiencies all with a view to negotiating a revised SLA for 2020. Vote: for 7 – against 5 – abstained 2. The Resolution was carried.

039 **11.5 Pride in Sleaford** – notes from recent meeting with LCC and NKDC were circulated and were noted.

**FC.12 Clerk’s Report – External Affairs**

040 **12.1 Section 106 Agreement, Handley Chase** – Minor amendment to agreement. **IT WAS RESOLVED** to confirm the Chairperson and Vice Chairperson to sign the amended S106 Agreement. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

**FC.13 Resolution to move into Closed Session.**

041 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following items. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

042 Cllrs J Charlesworth & P McCallum left the meeting at 8:55pm.

**FC.14 HR Panel**

043 **14.1 Update from Clerk’s Management Team** – Cllrs, Mathieson; Brand and Graves gave an update. This item was noted.

044 **14.2 Update on contract negotiations** – Cllr Graves gave an update. This item was noted.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:10pm.