



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 7th March 2018 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
1st March 2018

AGENDA

1. **Chairperson's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** - To receive any declarations of interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations (7:05pm)
4. **Minutes** (7.10pm)
 - 4.1 Notes of the Council Meeting held on 21st February 2018, to be approved as Minutes (attached)
5. **Chairperson's Report**, if any (7.15pm)
 - 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.20pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
7. **PANEL REPORTS** (7.30pm)
 - 7.1 **Culture, Events, and Markets** – Notes from meeting held on Wednesday 14th February 2018, for noting only.
 - 7.2 **Finance & Assets** – Nothing for this meeting.
 - 7.3 **Services** – Nothing for this meeting.

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.45pm)**
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 8.2 BACS payments made for **retrospective approval** (attached)
 - 8.3 Pending BACS payments for **approval** (attached)
 - 8.4 Payments by cheque for approval (attached)
 - 8.5 Request for 2 volunteers to sign paperwork
 - 8.6 Income and Expenditure Report 10 months to February 2018 for noting (attached)

9. **INTERNAL AFFAIRS (8.00pm)**
 - 9.1 Tractor Shed, The Drove Allotments, Eastgate Green, Bristol Water Fountain - Verbal update from Clerk

10. **Clerk's Report – Internal Affairs (8.10pm)**
 - 10.1 Code of Conduct matters – verbal update from Clerk
 - 10.2 Meeting dates – To agree meeting dates for 2018/19 (attached)
 - 10.3 Casual Vacancy – Castle Ward – verbal update from Clerk

11. **EXTERNAL AFFAIRS (8.20pm)**
 - 11.1 **Ethical Standards in Local Government** – Question from Cllr J Charlesworth (attached)

12. **Clerk's Report – External Affairs, if any**
 - 12.1 Judicial Review – Verbal Update from Clerk

13. **Resolution to move into Closed Session.** “To resolve whether to exclude the public and press for the consideration of the following matter.”

The following item is in Closed Session as it contains information relating to staffing.

14. **HR Panel** – update from Panel Lead (8.30pm)