



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at The Town Hall, Quayside House, Navigation Yard, Sleaford on **WEDNESDAY 13<sup>th</sup> December 2017 at 7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

Mr K Martin  
Clerk to Sleaford Town Council  
7<sup>th</sup> December 2017

### **AGENDA**

1. **Chairperson's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** - To receive any declarations of interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations (7:06pm)
4. **Minutes (7:08 pm)**
  - 4.1 Notes of the Council Meeting held on 29<sup>th</sup> November 2017, to be approved as Minutes (attached)
5. **Chairperson's Report, if any (7.10pm)**
  - 5.1 **Mayoral invitations – update**
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.15pm)
  - 6.1 **Current Planning Applications – Officer Recommendation for no comments (attached)**
  - 6.2 **Notification for prior approval for a change of use from shops (Class A1) to Restaurants and Cafes (Class A3) 6 and 6a Market Place – for information and noting only.**

- 7. **PANEL REPORTS (7:20 pm)**
- 7.1 **Culture, Events, and Markets – None for this meeting.**
- 7.2 **Finance & Assets – None for this meeting.**
- 7.3 **Services – None for this meeting.**
  
- 8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.30pm)**
- 8.1 Regular Direct Debits/Standing Orders for **retrospective approval (attached)**
- 8.2 BACS payments made for **retrospective approval (attached)**
- 8.3 Pending BACS payments for **approval (attached)**
- 8.4 Pending cheque payments for **approval (attached)**
- 8.5 Request for 2 volunteers to sign paperwork
  
- 9. **INTERNAL AFFAIRS (7.55pm)**
- 9.1 **Roadway at top of Galley Hill Allotment Site - Report and recommendation (attached)**
- 9.2 **Foul and Water Connections to Tractor Shed - Report and recommendation (attached)**
- 9.3 **Christmas Market Honorarium Payment – Report and recommendation (attached)**
- 9.4 **Christmas Lights Bursary Payment – Report and recommendation (attached)**
- 9.5 **Christmas Market 2018 – Report from Cllrs M Graves & F Richards (attached)**
- 9.6 **Storage – Report and recommendation (attached)**
  
- 10. **Clerk’s Report – Internal Affairs (8.00pm)**
- 10.1 Recent passing of an ex-employee – Verbal update from Clerk
  
- 11. **EXTERNAL AFFAIRS (8.25pm)**
- 11.1 Updates from District, County and Ward Councillors (**Councillors to notify the Clerk, prior to the meeting, if it their intention to speak**)
- 11.1.1 **North Kesteven Homelessness Forum – Report from a recent meeting of 15<sup>th</sup> November from Cllr H Lorimer – For noting only (attached)**
- 11.2 **Use of Eastgate Car Park – Boxing Day Meet – Report and recommendation (attached)**
- 11.3 **Central Lincolnshire Supplementary Planning Document – To approve Council’s response (to follow)**
- 11.4 **Street Sweeping and Litter Collection – report and recommendation attached.**
- 11.5 **Pride in Sleaford – notes from recent meeting with LCC and NKDC for noting (to follow)**
  
- 12. **Clerk’s Report – External Affairs**
- 12.1 **Section 106 Agreement, Handley Chase – Minor amendment to agreement and request that the Chairperson and Deputy Chairperson are authorised to sign. (Report attached)**
  
- 13. **Resolution to move into Closed Session. “To resolve whether to exclude the public and press for the consideration of the following matters.”**
  
- (Note: The following item is in Closed Session as it relates to staffing matters)
  
- 14. **HR Panel**
- 14.1 Update from Clerk’s Management Team – Cllrs, Mathieson; Brand and Graves
- 14.2 Update on contract negotiations – Cllr Graves