



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford on WEDNESDAY 23rd August 2017 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
17th August 2017

AGENDA

1. **Chairperson's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** - To receive any declarations of interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations (7:06pm)
4. **Minutes (7:10pm)**
 - 4.1 Notes of the Council Meeting held on 2nd August 2017, to be approved as Minutes (attached)
5. **Chairperson's Report, if any (7.15pm)**
 - 5.1 **Mayoral invitations** – verbal update
6. **PLANNING MATTERS - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.25pm)**
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
7. **PANEL REPORTS (7:40pm)**
 - 7.1 **Culture, Events and Markets** – report from meeting held on 9th August (attached)
 - 7.2 **Finance & Assets** – no report for this meeting. Next meeting to take place on 29th August.
 - 7.3 **Services** – no report for this meeting.

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.50pm)**
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 8.2 BACS payments made for **retrospective approval** (attached)
 - 8.3 Pending BACS payments for **approval** (attached)
 - 8.4 Request for 2 volunteers to sign paperwork

9. **INTERNAL AFFAIRS, if any (8.15pm)**
 - 9.1 Sleaford Cemetery – report and recommendation (attached)
 - 9.2 Galley Hill Allotment Access – report and recommendation (attached)
 - 9.3 Town Hall Notice boards – report and recommendation (attached)
 - 9.4 British Town Crier Championships – verbal update
 - 9.5 Recreation Ground – request from Kiosk Tenant to grant permission to hold fortnightly social gatherings

10. **Clerk’s Report – Internal Affairs (8.20pm)**
 - 10.1 Constitution – Request that Councillors look through Chapters 5 to 9 and send any comments to the Assistant Clerk
 - 10.2 Councillor Allowances – Verbal update from Clerk

11. **EXTERNAL AFFAIRS (8.25pm)**
 - 11.1 STC representation on Outside Bodies – notes from recent Armed Forces Day Meeting (attached) for noting and to **nominate and recommend** STC Councillor participation on the Armed Forces Day Committee
 - 11.2 Sleaford Pride – **report and recommendation** from Cllr M Graves (attached)
 - 11.3 Lincolnshire County Council – Self Help Scheme report and recommendation (attached)
 - 11.4 Street Homelessness in Sleaford – report and recommendation from Cllr Lorimer (attached)

12. **Resolution to move into Closed Session. “To resolve whether to exclude the public and press for the consideration of the following matter.”**

13. HR Matters – update from Clerk and Panel Lead
(This item is in Closed Session as it relates to Personnel matters)