



Sleaford Town Council  
Finance & Strategy Panel  
Notes and Report of Meeting – 25<sup>th</sup> July 2019  
10.15am – 12.30pm

Panel Members present:

Councillor Anthony Brand (Lead)  
Councillor Ken Fernandes  
Councillor Tarek Hayat  
Councillor Paul Edward-Shea  
Councillor Stephen Shanahan-Kluth

Meeting supported by the Deputy Clerk and Administration Officer (LS)

**1. Apologies**

Apologies were received from Councillors L Lowndes and D Suiter

**2. Welcome by Panel Lead**

The Panel Lead apologised for the delay in starting the meeting this was due to the panel having a walk around the cemetery prior to the meeting.

**3. Notes from the last meeting on 13<sup>th</sup> June 2019**

The Panel agreed the notes which had been presented to Council on 26<sup>th</sup> June 2019.

*Cllr S Shanahan Kluth left the room at 10.20am and re-entered at 10.22am.*

**4. Strategic Plan 2019-20**

The Deputy Clerk explained that on the report some of the items were on this meeting and the rest are ongoing.

*Action: Clarity was sought on the strategic direction where there is a crossover between panels.*

**5. Financial Governance**

• **Capital Programme**

The Deputy Clerk explained the handout.

Vehicles and Replacement Fund: The Panel discussed that the figure was excessive and instead of purchasing, suggested we explore the possibility of leasing vehicles.

*Action: The Deputy Clerk to look at costings.*

Asset areas and funding: The Panel had extensive conversation on the possibility of moving monies around to achieve more.

*Action: The Deputy Clerk to liaise with the Clerk to review the Capital Programme.*

Tractor Shed: It was suggested that this needed to be explored further to establish exactly what is required from the Tractor Shed.

*Action: It was suggested a meeting with the Service Team would be productive to establish what was required and exact costings.*

Cemetery Building: It was suggested that £30K be included in the Capital Programme. This would accommodate the possibility of underpinning the existing cemetery building, or complete eradication of the building if necessary as well as the option to provide another building for a different purpose.

*Action: A meeting to take place and invite all Councillors to attend and talk about the cemetery and the wider strategy.*

**Recommendation: - On the Capital Programme for the Cemetery to include predicted budget line of 30k which will be worked into the budget for the forthcoming financial year.**

Cemetery Access Road: The Panel spoke about the possibility of combining the existing Allotment Haulage Way £10k with this project and for this to be looked at together as a wider part of the strategy of the cemetery, as the sites are located adjacent to each other.

Recreation Ground Boston Road: The Panel discussed that the structure in the Recreation Ground is past its sell by date and the desire to establish a fit for purpose building which will accommodate future use. The possibility to combine £10k on the Boston Road Building and Ground works with the £49K Boston Road Layby and rename this Boston Road Recreation Regeneration Project.

Adult Play Equipment: The panel asked if STC has had any funding from Sporting England.

*Action: The Deputy Clerk to investigate grant availability for adult play equipment.*

*Action: Deputy Clerk to write a report for the next F&S Panel meeting clarifying the proposed changes to the Capital Programme.*

## **6. Website**

The Deputy Clerk demonstrated an initial introduction of a website proposal redesign and development and which could be administrated inhouse. The Panel were pleased with the proposed functionality and supported going out for further quotations within the allocated £10k.

*Action: Deputy Clerk to clarify specification with the website design. Deputy Clerk to seek further quotations within the allocated budget.*

## **7. Neighbourhood Plan**

- 1) The Panel Lead clarified that the neighbourhood plan and the Town Plan were one of the same.
- 2) It was noted that the Neighbourhood Plan was a large-scale project and required additional resource.
- 3) **Recommend that,**
  - Council approve the indicative proposal and timescale for the Neighbourhood Plan.
  - Council receive progress reports at every milestone/stage
  - Council obtain quotations in order to appoint consultants to support the production of the Neighbourhood Plan for Sleaford and Kirkby-la-Thorpe

*Action: The Deputy Clerk to seek Consultants.*

## **8. Date and time for next Meeting**

Thursday 29<sup>th</sup> August 2019 10am

The Meeting Closed at 12.30pm.