



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 6th March 2019 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
28th February 2019

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** - Notes of the Council Meeting held on 20th February 2019, to be approved as Minutes (attached) (7.08pm)
5. **Chairperson's Report** (7.12pm)
 - 5.1 Mayoral invitations – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.20pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comment** (attached)
 - 6.2 **Change of use on small areas of Public Open Space (POS)** – report and recommendation (attached)
7. **PANEL REPORTS** (7.30pm)
 - 7.1 **Culture, Events and Markets** – next meeting 6th March 2019
 - 7.2 **Services & Assets** – notes from meeting held on 26th February 2019 (attached)
 - 7.3 **Finance & Strategy** – next meeting 14th March 2019

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.40pm)**

- 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
- 8.2 BACS payments made for **retrospective approval** (attached)
- 8.3 Pending BACS payments for **approval** (attached)
- 8.4 Cheque payments for **approval** (attached)
- 8.5 Request for 2 volunteers to sign paperwork

9. **INTERNAL AFFAIRS (7.45pm)**

- 9.1 None for this meeting

10. **Clerk/Deputy Clerk's Report – Internal Affairs**

- 10.1 **Monthly Councillor Surgeries** – To agree dates for further surgeries
- 10.2 **Action Log** - for noting only (attached)

11. **EXTERNAL AFFAIRS (7.50pm)**

- 11.1 None for this meeting

12. **Clerk/Deputy Clerk's Report – External Affairs**

- 12.1 **Requests to use Boston Road Recreation Ground** – reports and recommendations (attached)

13. **CLOSED SESSION (8.00pm)**

- 13.1 **Resolution to move into Closed Session.** “To resolve whether to exclude the public and press for the consideration of the following matters.”

This items is in Closed Session as it relates to Personnel matters

14. **HR Panel**

- 14.1 Update from Panel Lead following meeting held earlier on 6th March 2019