



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 14th August 2019** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
8th August 2019

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:07pm)
4. **Minutes (7.10pm)**
 - 4.1 Notes of the Council Meeting held on 24th July 2019, to be approved as Minutes (attached)
5. **Chairman's Report (7.15pm)**
 - 5.1 Mayoral & Deputy Mayor invitations – update
6. **Planning Matters – (7.25pm)**

Councillors are reminded that queries on Planning Applications must be directed to the office before the meeting

 - 6.1 **Current Planning Applications** – Officer Recommendation report (attached)
 - 6.2 **Application 19/1034/LDEXI – Application for a lawful development for an existing use – offices. Units 2, 3, 4, 7 & 8 Clover House, information request.**
7. **Panel/Councillor Groups Reports (7.40pm)**
 - 7.1 **Culture, Events & Markets** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 23rd July 2019
 - 7.2 **Finance & Strategy** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 25th July 2019, plus a supplementary report

- 7.3 **Services** – Notes with recommendations (listed on attached report) to Council for consideration from the meeting held on 23rd July 2019, plus a supplementary report
8. **Finance** – (7.50pm)
Councillors are reminded that queries on financial transactions must be directed to the office before the meeting
- 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
- 8.2 BACS payments made for **retrospective approval** (attached)
- 8.3 Pending BACS payments for **approval** (attached)
- 8.4 Request for 2 volunteers to sign paperwork
9. **Principal Authority Updates** (8.00 pm)
- 9.1 Verbal reports from dual-hatted members on NKDC business relevant to STC
- 9.2 Verbal Reports from Lincolnshire County Councillor(s), if any
- 10 **Internal Affairs** (8.15pm)
- 10.1 **Sleaford Castle Heritage Group** – To receive notes from the meetings held on 22nd May and 24th July 2019, for noting only (attached)
- 10.2 **Christmas Lights 2019** – report and recommendation (attached)
- 10.3 **Tree – Woodside Playing Field** - report and recommendation (attached)
- 10.4 **Hire of Boston Road Recreation Ground 13th to 19th April 2020** - report and recommendation (attached)
11. **Clerk/Deputy Clerk’s Report – Internal Affairs**
- 11.1 **Action Log** – for noting only (attached)
12. **External Affairs** (8.35pm)
- 12.1 **Sleaford In Bloom Allotment Area – Drove Lane Site** - report & recommendation (attached)
- 12.2 **Local Community Policing Panel Meeting** – report for noting (attached)
13. **Clerk/Deputy Clerk’s Report – External Affairs**
- 13.1 **Bristol Water Fountain/Market Hut Electricity supply** – verbal report from the Clerk
- 13.2 **Gladstone’s Yard Tunnel** – verbal report from Clerk
14. **Notice of Motion in Accordance with Standing Orders Paragraph 11**
Proposer: Councillor L Lowndes. Secunder: Councillor J Thomas
- 14.1 "A neighbourhood plan provides an effective mechanism for parish and town councils or a neighbourhood forum to specify detailed priorities for development in the community, such as the provision of low-cost housing or the preservation of green space. A neighbourhood plan has the huge benefit that its scope does not have to be limited to matters covered by planning law.

As a Town Council we are responsible together with Kirkby La Thorpe Parish Council for leading the NG34 neighbourhood plan. It is imperative that councillors not only understand their responsibilities but also understand the scope that a plan can cover and the likely restrictions. Councillors should also know what a typical plan ‘roadmap’ looks like.

The NG34 neighbourhood plan project is about to start, therefore I propose that the Clerk invites a neighbourhood planning expert to give a presentation to all the Town and Parish Councillors concerned to explain the process of neighbourhood planning."

15. **Closed Session (9.00pm)**

To resolve to move:

'That under Section 100 (a) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item on the grounds that, if they were present, there could be disclosed to them exempt information as defined in the relevant paragraphs of Schedule 12A of the Act.'

16. **Refurbishment of Eastgate Car Park** – Letter and request from an adjacent business (attached)

17. **HR Panel** – report and recommendation on a staffing matter (attached)