



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 21st November 2018** at **7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
15th November 2018

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** - Notes of the Council Meeting held on 7th November 2018, to be approved as Minutes (attached) (7.10pm)
5. **Chairperson's Report** (7.15pm)
- 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.20pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
7. **PANEL REPORTS** (7.30 pm)
 - 7.1 **Culture, Events and Markets** – Nothing for this meeting.
 - 7.2 **Services & Assets** – Nothing for this meeting.
 - 7.3 **Finance & Strategy** – Notes with recommendations to Council for consideration from the meeting held on 1st November 2018 (attached)

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.40pm)**
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 8.2 BACS payments made for **retrospective approval** (attached)
 - 8.3 Pending BACS payments for **approval** (attached)
 - 8.4 Cheque Payments for **approval** (attached)
 - 8.5 Request for 2 volunteers to sign paperwork

9. **INTERNAL AFFAIRS, if any (8.00pm)**
 - 9.1 **NKDC – Transfer of BID Street Furniture** – report and recommendation (attached)
 - 9.2 **Renewal of Phone Contract for Staff Mobiles** - report and recommendation (attached)
 - 9.3 **Renewal of Electricity Supply Contracts** – report and recommendation (**to follow**)
 - 9.4 **Burning at Drove Lane Allotments** - report and recommendation (attached)

10. **Clerk’s Report – Internal Affairs, if any (8.05pm)**
 - 10.1 **Monitoring Officer** – Verbal Update from Clerk

11. **EXTERNAL AFFAIRS (8.30pm)**
 - 11.1 **Outside Bodies - Sleaford Culture and Heritage Forum** – notes from Meeting held on 27th September 2018, for noting only (attached)
 - 11.2 **Outside Bodies – Sleaford United Charity** - following a recent resignation, to agree STC representation on this Charity
 - 11.3 **NKDC Contaminated Land Strategy** – Consultation period to end 11th December 2018 (draft policy can be found at: <https://www.n-kesteven.gov.uk/contaminatedland> for comment (attached))

12. **Clerk’s Report – External Affairs, if any**
 - 12.1 **Tree Works – Eastgate Green adjacent to NCCD** – for comments (attached)
 - 12.2 **NCCD – Proposed Refurbishment** – Comment from STC if required (attached)
 - 12.3 **Sleaford in Bloom** – letter of thanks to STC, for noting only (attached)

13. **Resolution to move into Closed Session.** “To **resolve** whether to exclude the public and press for the consideration of the following matter.”

This item is in Closed session as it relates to staffing matters

14. **HR Panel**
 - 14.1 Update from Panel Lead following meeting held earlier