



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford on WEDNESDAY 18th October 2017 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
12th October 2017

AGENDA

1. **Chairperson's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:05pm)
3. **Declarations of Interest** - To receive any declarations of interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations (7:06pm)
4. **Minutes (7:15pm)**
 - 4.1 Notes of the Council Meeting held on 4th October 2017, to be approved as Minutes (attached)
5. **Chairperson's Report, if any (7.20pm)**
 - 5.1 **Mayoral invitations** – update
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.30pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
 - 6.2 **17/1355/VARCON – Land East of London Road/Stumpcross Hill and West of Southfields (Handley Chase)**. Application to vary the wording of condition 3 (Master plan and design codes), 7 (Landscaping maintenance), 8 (Retention of trees and shrubs), 9 (Protection of retained trees and shrubs), 18 (Maintenance surface water drainage), 19 (Construction Environmental Management plan), 23 (Implementation written specification re

archaeological remains), 24 (Travel plan), 25 (Travel pack), 28 (Certain road and junctions completed) and 30 (Vehicular access from London Road only) attached to planning permission 13/0498/OUT (Erection of 1,450 dwellings, two form entry primary school, care home, local centre (incorporating 5 no. retail units with offices above, health centre, nursery, community centre and public house) public open space, sports pitches and allotments and associated infrastructure (outline with means of access).

7. PANEL REPORTS (7:40pm)

- 7.1 **Culture, Events and Markets** – None for this meeting
- 7.2 **Finance & Assets** – brief update from Panel Lead from meeting held on 17th October 2017
- 7.3 **Services** – Notes with recommendations to Council for consideration (attached)
 - 7.3.1 **Recommendation: That the Clerk writes a letter to LCC to request they tackle weed control before drains get flooded.**
 - 7.3.2 **Recommendation: That the Clerk writes a letter to all businesses on Southgate explaining STC is already thinking of improving the Town and would they be interested in helping.**
 - 7.3.3 **Recommendation: That Full Council suggests areas for seating to be placed.**

8. FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (7.55pm)

- 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
- 8.2 BACS payments made for **retrospective approval** (attached)
- 8.3 Pending BACS payments for **approval** (attached)
- 8.4 Pending cheque payments for **approval** (attached)
- 8.5 Request for 2 volunteers to sign paperwork
- 8.6 Income and Expenditure report for the six months to 30th September 2017 (attached)
- 8.7 Initial draft budget for 2018/19 – report and recommendation (attached)
- 8.8 External Audit report for 2017/18 – report for noting (attached)
- 8.9 Request for Grant Budget - report and recommendation from Cllr J Charlesworth and Cllr B Allan (attached)

9. INTERNAL AFFAIRS (8.15pm)

- 9.1 Block Dispensation – recommendation to **approve** a dispensation to allow councillors to both discuss and make resolutions on basic allowances. Such resolution to apply until October 2021
- 9.2 **Elected Councillors** – Clarification as to what constitutes as an ‘Elected Councillor’ – report and recommendation from Councillor P Coyne (attached)
- 9.3 **Independent Remuneration Panel** – report and recommendations (attached)
- 9.4 **Standing Orders** (Chapter 3 of the Constitution) – To discuss and note amendments prior to approval at a future meeting (attached)

10. Clerk’s Report – Internal Affairs (8.30pm)

- 10.1 Christmas Market – update from Clerk
- 10.2 Panels – Request from Clerk for a review of the current arrangements for the Panels
- 10.3 Security Services at Cemetery – report and recommendation (attached)

11. EXTERNAL AFFAIRS (8.45pm)

- 11.1 Consultation on The Heart of SLEAFORD Signage Strategy – draft for comment (attached to follow)