



## Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 15<sup>th</sup> March 2017** at **7.00pm**

**There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.**

**“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”**

Mr K Martin  
Clerk to Sleaford Town Council  
9<sup>th</sup> March 2017

### **AGENDA**

1. **Chairman’s Welcome** (7:02pm)
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** - To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs (7:04pm)
4. **Minutes** - Notes of the Council Meeting held on 1<sup>st</sup> March, to be **approved** as Minutes (attached) (7:07pm)
5. **Chairman’s Report**, if any
6. **PLANNING MATTERS** - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting (7.35pm)
  - 6.1 **Pre Planning Appeal update from Mr Robert Galij of Barrett Homes re: site at Greylees**
  - 6.2 **Current Planning Applications** – Officer Recommendation for **no comments** (attached)
7. **STC Neighbourhood Plan** – Submission to CLLP on Main Modifications (attached) (7:45pm)

8. **FINANCE - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting (8.00pm)**
  - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
  - 8.2 Pending BACS payments for **approval** (attached)
  - 8.3 Pending Cheques for **approval** (attached)
  - 8.4 Request for 2 volunteers to sign paperwork
  - 8.5 Current Year Finance Report for **noting** (attached)
  
9. **INTERNAL AFFAIRS (8.15pm)**
  - 9.1 **Strategic Plan Panel** – update from Panel Lead, if any
  - 9.2 **Liaison Reports** – update from Cllr Titmus on Armed Forces Day; HMS Sheldrake and Museum Artefacts (attached)
  
10. **Clerk’s Report – Internal Affairs (8.20pm)**
  - 10.1 Tractor Shed and Skatepark – verbal updates
  - 10.2 Christmas Market Working Group – report for **approval** (attached)
  
11. **EXTERNAL AFFAIRS (8.30pm)**
  - 11.1 Boundary Commission – report for **approval** (attached)
  
12. **Clerk’s Report – External Affairs (8.40pm)**
  - 12.1 Money’s Yard Toilet Licence – report for **approval** (attached)
  - 12.2 Request for Right of Way over Eastgate Car Park – report for **approval** (attached)
  - 12.3 Kiosk Lease and Drove Allotments – verbal update from Clerk
  
13. **Resolution to move into Closed Session. “To resolve whether to exclude the public and press for the consideration of the following confidential matters.”**
  
14. **Boston Road Site Access** – update from the Clerk, if any  
(Subject in closed session as it is subject to a third-party confidentiality clause)
  
15. **HR Related Matters –**
  - 15.1 Termination of Employment report for **noting** (attached)
  - 15.2 Revised draft employee handbook for **further consideration** (to follow)  
(Subject is in closed session as it relates to Personnel matters)
  
- 16.1 **Woodbridge Road Depot** – Update from Clerk  
(Subject is in closed session as it relates to legal and contractual considerations)