



The Town Hall, Quayside House, Navigation Yard,
Sleaford, Lincs, NG34 7TW

Tel: 01529 303456
Email: enquiries@sleaford.gov.uk

Mr Kevin Martin
Clerk to the Council

Valentine's Craft Market
Sleaford Town Hall
Saturday 2nd February - 10.00am to 3.00pm



Thank you for your interest in the Valentine's Craft Market, which will be taking place on Saturday 2nd February 2019 in Sleaford Town Hall, from 10.00am to 3.00pm.

We have three rooms in the Town Hall to use for the event (one on the ground floor and two on the first floor) and we will provide a table and as many chairs as you wish. Tables are £10 each to hire. The Town Hall has a lift as well as stairs to the first floor, together with public conveniences and a disabled toilet.

We are pleased to be able to enclose a copy of the Valentine's Craft Market booking form and the Code of Practice, together with the Sleaford Town Council's Market Regulations.

Please return the booking form, together with a copy of your public liability insurance and your payment. We accept cash or cheque (cheques to be made payable to 'Sleaford Town Council' please), or payment by Bank transfer (please ask if you require these details).

On the day of the Market, traders can arrive from 8.30am to set up goods at their table. Parking will be available in Eastgate Car Park, which is adjacent to the Town Hall. The first hour is free with a ticket from the ticket machine and after that, you will be required to pay at the machine for a new ticket.

For any queries or to make a booking, please contact the Sleaford Town Council office on 01529 303456, message the Facebook page – Sleaford Town Council or email enquiries@sleaford.gov.uk

The address for Sleaford Town Hall is: Sleaford Town Council, The Town Hall, Navigation Yard, Sleaford, Lincs, NG34 7TW. It is situated opposite the National Centre for Craft and Design, just off Eastgate Car Park.