

**Sleaford Town Council  
Meeting of the Services and Amenities Committee**

**Minutes of the Services and Amenities Committee held on  
Monday 25th April 2016, at 7.00 p.m. at the Town Hall, Quayside House,  
Navigation Yard, Sleaford, Lincs NG34 7TW**

**Present: Cllr J Charlesworth (Chairman)**

Cllr K Dolby (Vice Chairman)	Cllr M Allan	Cllr A Brand
Cllr K Fernandes	Cllr M Graves	Cllr H Lorimer
Cllr A Snookes	Cllr D Suiter	Cllr G Titmus

**Also in Attendance:** Councillors P Coyne and G Jackson.  
Officers Clerk, Minutes Clerk and Services Supervisor. **Press** (0) **Public** (0)

**SER.1 Introduction and Welcome - Chairman Services and Amenities Committee**

001 The Chairman opened the meeting and apologised that it had been put back from original date by 3 weeks. He welcomed Cllr Dolby as Vice Chairman and Cllr Brand as a new member.

**SER.2 Apologies for Absence**

002 There were no apologies for absence. All Members present.

**SER.3 Declarations of Interest**

003 There were no Declarations of Interest to record at this stage.

**SER.4 Minutes**

004 **IT WAS RESOLVED** that the notes of the Services & Amenities Committee Meeting held on 20<sup>th</sup> January 2016, be approved as Minutes, of that meeting. Vote – Unanimous. The Resolution was carried. The Chairman signed the Minutes.

**SER.5 Chairman's Report**

005 A summary of the Services Committee basic 3 year plan with key issues, was circulated.

006 The Clerk confirmed that the REP monies will be spent in conjunction with 4 primary schools who were party to the bid.

**SER.6 Clerk's Report**

007 Mr Graham Sleaford, Services Supervisor was welcomed to the meeting.

008 **6.1 Work to Trees Boston Recreation Ground.** Three beech trees were designated diseased by Tree Officer. These have been removed and replaced.

- 009 **6.2 Lincolnshire River Trust . IT WAS RESOLVED** that a request for an information/interpretation board alongside the River Slea be approved. Vote – Unanimous. The Resolution was carried.
- 010 **6.3 Parish Paths Partnership** - The letter 14.3.16 that the County Council will cease the provision of grant funding was noted.
- 011 **6.4 SRELP – Continuation of STC Representative.** Verbal report was given regarding continuation of STC representation, which is currently the Mayor, Cllr G Titmus.
- 012 **6.5 SREP Tree Planting** - Tree planting will take place at four primary schools. The Working Group was thanked for their input into this project.
- 013 **6.6 Tesco Grant Award** - Clerk and Cllr J Brealeycook to work through the grant awards and update Councillors accordingly.
- 014 **6.7 Play Area Inspections** - All areas have been inspected. Two moderate risks noted both at Boston Road Recreation Ground - cable runway and flat bank ride at Skate Park. All now in working order.
- 015 **6.8 Skate Park - update on floodlights and project** - Floodlights now in position.
- 016 Concerns were raised of the junction box servicing the new floodlights on Boston Road Recreation Ground. Clerk is to liaise with Western Power.
- 017 **6.9 CCTV** - now operational.
- 018 **6.10 Money's Yard Toilets** – NKDC offered a rolling year on year licence with 6 months' notice.
- 019 **6.11 Cemetery** - First Muslim burial has now taken place. Mourners were impressed by the facilities of the site and the helpfulness and efficiency of the staff. Clerk has thanked the staff concerned.
- 020 **6.12 Made in Sleaford – a request to use Eastgate Green, from Thursday 6<sup>th</sup> to Sunday 9<sup>th</sup> October 2016 - IT WAS RESOLVED** that this request is brought before Full Council clearly stating that any damage occurring will be charged for. Vote – Unanimous. The Resolution was carried.
- 021 **It was requested** that Full Council note that vehicles should not be allowed within a certain distance of the trees to prevent damage to the root systems.
- SER.7 Finance**
- 022 **7.1 Quarterly Report** – The Clerk gave an overview of the report.
- 023 Full Council to decide how surplus monies are spent.

- 024 It was requested that Litter is to be put on the agenda of the next Services Meeting.
- SER.8 Action Log -**  
025 This item was noted.
- SER.9 Allotments**  
026 The Clerk reported that letters have been issued to 8 allotment holders who have neglected their plots, informing them, they need to comply with the Tenancy Agreement.
- 027 Numerous concerns regarding allotment plots were discussed.
- 028 **IT WAS RESOLVED** that the Committee approve that the new constitution includes allotments are brought up to the required standard. Vote - 9 for and 1 abstention. The Resolution was carried.
- SER.10 Tree Inspection Service**  
029 **IT WAS RESOLVED** that the Committee approve the engagement of NKDC to carry out a Tree Surveying and inspection on trees within STC's ownership or ongoing maintenance responsibilities. The maximum budget for the initial work of £500.00 to be found from the Council's tree survey budget. Vote – Unanimous. The Resolution was carried.
- SER.11 Les Gostick Life Sculpture Project.**  
030 **IT WAS RESOLVED** to approve, in principal, that the statue be located in Monument Gardens. Request that additional detail be supplied regarding it's exact positioning. Vote – Unanimous. The Resolution was carried.
- SER.12 Sleaford in Bloom**  
031 **12.1 Request, asking for STC to take on the role of watering. IT WAS RESOLVED** that Services Supervisor draw up a full costing of the proposed maintenance and watering of pots/displays over the four month period of June to September, to enable Council to make an informed decision as to whether it would be viable to take on this task. This costing to be submitted promptly. Vote – Unanimous. The Resolution was carried.
- 032 **12.2 To note minutes of meetings 12/11/15 and 14/01/16.** The SIB Minutes were noted.
- SER.13 Monthly Inspection Reporting**  
033 This report was received and noted.
- SER.14 Eastgate Green Footpath**  
034 **IT WAS RESOLVED** that the broken slabs are repaired and that the path remains. Vote – Unanimous. The Resolution was carried.
- SER.15 Eastgate Car Park**  
**IT WAS RESOLVED** that the Committee approve acceptance of the quote for £8995 with a request to Council that the funding is taken from the existing

earmarked reserve rather than be found from the Services. Full Council to ratify on 4th May 2016. Vote - 9 for and 1 abstention.

There being no further business, the Chairman thanked all for attending and closed the meeting at 8.45 p.m.

**ACTIONS - SERVICES & AMENITIES COMMITTEE 25<sup>TH</sup> APRIL 2016**

6. Clerk's Report 6.8 Skate Park	Clerk to liaise with Western Power regarding the Junction Box	Clerk
6.12 Made in Sleaford	Request to go to FC, clearly stating that any damage occurring will be charged for. FC to note that vehicles should not be allowed within a certain distance of the trees.	FC 18.05.16
7. Finance	FC to decide how surplus monies are to be spent	FC 18.05.16
	<b>Litter</b> – To be an agenda item at next meeting	Services
10. Tree Inspection Service	Approve engagement of NKDC	Clerk
11. Les Gostick Life Sculpture Project	Statue to be located in Monument Gardens. Request additional detail regarding exact positioning	Clerk
12. SIB	Draw up costings of the proposed maintenance and watering	SS/Clerk
15. Eastgate Car Park	Funding to be taken from existing earmarked reserve. FC to ratify	FC 04.05.16