



Sleaford Town Council  
Notes and Report of Services & Assets Panel Meeting – 11<sup>th</sup> September 2018  
11:00am to 12:20pm

Panel members present:

Cllr M Shanahan-Kluth  
Cllr B Allan  
Cllr H Lorimer  
Cllr D Suiter

Also present: approximately 4 members from Sleaford In Bloom and Cllr J Charlesworth

Apologies: Apologies for absence, with reasons, had been received from Cllr J Mathieson and Cllr P McCallum.

Meeting and Panel supported by Assistant Clerk and Services Team Leader.

**1. Notes from the last meeting held on 7<sup>th</sup> August 2018**

The Panel agreed the notes which had already been to the Full Council Meeting on 7<sup>th</sup> August 2018.

**2. Service & Assets Work Plan**

At the last meeting it was requested that all members of this panel look through the 'Work Plan' in order to progress ongoing items. As to date, no Panel members requested any items for progression.

The Panel Lead explained the coloured coded system and that some items from the 'Work Plan' have been removed, due the work being complete.

It was requested that the Clerk updates the Panel with regard to negotiations with NKDC on contributions towards litter picking.

**3. Sleaford in Bloom**

The Panel Lead explained that this item had been added to the agenda since it was sent out.

It was explained that the Chair and Co-Ordinator of SiB has indicated that, for personal reasons, they will be giving up after this year.

There was a brief discussion about the practical support that STC could offer and the likelihood of a provision of a site. Site suggestions included an area at the Drove Lane Allotment Site and the Cemetery, with security issues also being discussed.

The Panel agreed to defer this item to the next Services & Assets Panel Meeting when the Clerk has returned.

All the representatives from SiB left the meeting.

#### 4. Fencing at Woodside Play Area

A report from the Services Team Leader giving 4 options for possible fencing was circulated, together with a quote from a fencing company.

The Panel Lead allowed Cllr J Charlesworth to speak on this item and he suggested a possible access point.

After a discussion about the access, the Panel agreed to defer this item to the next Services & Assets Panel Meeting to allow the Services Team Leader to obtain a plan of Woodside Play Area and a photograph of the kissing gate.

Cllr J Charlesworth left the meeting.

#### 5. Memorial Poppy Bench

Suitable locations for siting the Memorial Poppy Bench were discussed.

**Recommendation: that the Memorial Poppy Bench is sited outside the Town Hall. To seek 2 quotes for fixing the bench in place and present these to Council on 19<sup>th</sup> September for a decision. To agree to an official opening of the bench at a date near to 11<sup>th</sup> November.**

#### 6. Container Visit

The Panel agreed to meet on site at the Cemetery on Friday 14<sup>th</sup> September at 11am, to inspect the containers.

#### 7. Litter be Free <https://www.gov.uk/government/news/litter-innovation-fund-further-grants-available-for-innovative-community-projects>

A member from the Litter be Free Group asked if the litter innovation fund could be utilised. The Panel agreed that this was a good idea in principle and asked that the member of this group be contacted and asked to research this, as soon as possible, as the window closes on 5<sup>th</sup> October 2018.

#### 8. Castle Park Estate/George Street Playing Field

The Panel were made aware of recent complaints from Castle Park Estate residents, regarding issues from the Playing Field.

The Panel agreed to defer this item to seek more information from the Clerk, if a gate or fencing is needed.

#### 9. Allotments

The Panel Lead reported on recent meetings held with tenants from both allotment sites. Both meetings proved beneficial as tenants gave their opinion of possible improvements and the benefits of joining the National Society of Allotments & Leisure Gardens Ltd.

It was agreed that it would be feasible for a small group (Cllr B Allan, Cllr H Lorimer and the Assistant Clerk) to meet to discuss the current Tenancy Agreement, together with improper use of allotment gardens.

**10. Agenda items for next meeting**

Sleaford in Bloom

Fencing at Woodside

Castle Park Estate/George Street – possible gate/fencing

**11. Date of next meeting**

Tuesday 16<sup>th</sup> October at 11am.