



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **SERVICES COMMITTEE** will be held in **The Source, Southgate, on Wednesday 5th November 2014 at 7:30pm.** All members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

AGENDA

Chairman’s Welcome and Introduction.

1. **APOLOGIES FOR ABSENCE:** Apologies for absence, with reasons, to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive Declarations of Pecuniary Interest in accordance with the Localism Act 2011 and to receive declarations of personal interests.
3. **MINUTES.** The Clerk’s Notes from the meeting on 17th September 2014 have been circulated – to accept these as Minutes of that meeting.
4. **CHAIRMAN’S REPORT**, if any.
5. **CLERK’S REPORT**, if any.
6. **ACTION LOG**, attached.
7. **FINANCIAL REPORT**
 - 7.1 To Receive Latest Committee Report, attached.
 - 7.2 To Review and agree Services’ Budget for 2015/16
8. **PROJECT UPDATES-** Verbal report, if appropriate.
 - 8.1 Sleaford Museum and Toilets
 - 8.2 Eastgate Car Park
 - 8.3 Allotment Compost Toilets – site visit

NOTES

9. **WORKING GROUPS.**

9.1 **Market Working Group** – LCC “Real Deal” Code of Conduct – for noting, information attached.

10. **DOG LAW ENFORCEMENT OFFICER:**

10.1 To note latest report (September 2014), attached

11. **SLEAFORD PRIDE STREET FURNITURE** – To discuss whether the Town Council wishes to assume ownership and maintain assets as listed (attached)

12. **COACH PARKING – EASTGATE CAR PARK**

12.1 To consider location of coach parking facilities; and associated signage etc issues.

13. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.

14. **KIOSK** To review current Tenancy Lease. Report attached.



Mrs S Scholes
Acting Clerk & Proper Officer
Sleaford Town Council
30th October 2014