



## Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **SERVICES COMMITTEE** will be held in **The Source, Southgate, on Wednesday 18<sup>th</sup> JUNE 2014, at 7:30pm.** All members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out

The business to be dealt with at the meeting is listed in the agenda

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### AGENDA

### NOTES

Chairman's Welcome and Introduction.

1. **APOLOGIES.** Apologies, with reasons, to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive Declarations of Pecuniary Interest in accordance with the Localism Act 2011 and to receive declarations of personal interests.
3. **MINUTES.** The Clerk's Notes from the meeting on 23<sup>rd</sup> April 2014 have been circulated – to accept these as Minutes of that meeting.
4. **CHAIRMAN'S REPORT – Verbal**
  - Black Poplar Trees & Others, Boston Road Rec. Arborist report.
  - Sleaford Carnival Progress Report.
  - Siting goal posts, Woodside Green open space
  - Late additions.
5. **CLERK'S & SERVICES SUPERVISOR'S REPORT/UPDATES.-** Attached.
6. **FINANCIAL REPORT – To Receive Latest Committee Report.**
7. **PROJECTS REPORT:**
  - 7.1 **Eastgate Garages**
  - 7.2 **Cemetery Footpaths**
  - 7.3 **Allotment Compost Toilets**
  - 7.4 **Monument Gardens Museum & Toilets**

**8. WORKING GROUPS.**

**8.1 Agree composition of relevant Working Groups.** – schedule attached.

**8.2 Market Working Group** – to give update regarding incident 3<sup>rd</sup> May, 2014.

**8.3 Allotment Working Group**

(i) Arrange Preliminary Meeting re Drove Allotments with Sleaford West Sustainable Urban Expansion (L. Bath, NKDC)

(ii) Request to retain allotment during 3 year absence..

**9. NKDC WASTE & SERVICES TEAM – Update 05.14** – See attached.

**10. DOG LAW ENFORCEMENT OFFICER:**

**10.1** To note latest report (April 2014)

**10.2** Receive recommendation that bin be supplied round Hawthorn Drive (p4).

**11. SKATEPARK. Progress Report.**

**11.1** Offer to organise “Skate Jam” 10<sup>th</sup> August – see attached.

**12. OCTOBERFEST – 16 – 22<sup>nd</sup> September, Sleaford & District Round Table**

**12.1** Information and arrangements.

**13. LEASE, The Kiosk.** – To approve continuation of lease (backdated).

**14. ARMED FORCES DAY 29<sup>th</sup> JUNE**

**14.1** Itinerary, enclosed.

**14.2** Help(ers) required: Members & Staff.

**15. TERMS OF REFERENCE – SERVICES COMMITTEE v2**

To Resolve to recommend that the revised Terms of Reference v2 are referred to Full Council for approval at its next meeting.

**16. ACTION LOGS – Enclosed.**

**17. RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.

**18. CEMETERY**

**18.1** Application to reserve a double burial plot in Sleaford Cemetery – see attached.

**18.2** Request to use cemetery for video location – see attached.

**19 MATTERS OF AN URGENT NATURE**

**19.1 Freedom of Information and Other Requests received.**

**19.2 Councillor Cooptions – Update**

**19.3 Revision Bank Signatories.**

Mrs. M. Waddingham,  
Assistant Clerk,  
12<sup>th</sup> June, 2014.