



Sleaford Town Council

To: All Members of Sleaford Town Council Services Committee,

You are hereby summoned to attend the next meeting of the **Services & Amenities Committee** to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford, Lincs, NG34 7TW** on **WEDNESDAY 20th January 2016 at 7.30p.m.**

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mrs. S.M. Scholes, Clerk,
14th January, 2016

NOTES

AGENDA

1. **INTRODUCTION & WELCOME – Vice- Chairman, Services Committee.** (1 min)
2. **ELECTION OF SERVICES COMMITTEE CHAIRMAN –** To receive nominations and elect a Committee Chairman. (3 mins)
3. **APOLOGIES FOR ABSENCE** and reasons given. (1 min)
4. **DECLARATIONS OF INTEREST.** (1 min) To receive declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs.
5. **MINUTES.** Notes of the Services Committee Meeting, to be approved as Minutes:- attached. (2 mins)
 - 5.1 4th November 2015
6. **CHAIRMAN’S /VICE-CHAIRMAN’S REPORT,** if any. (1 mins)
7. **CLERKS / OFFICER REPORTS.** (10min)
 - 7.1 Boston Road Recreation Ground – Application for Tree Works. Note: Tree Officer Presentation prior to Applications Committee 27.01.15. (attached)
 - 7.2 Tree Planting Programme – Funding Application (Eco2) resubmitted – for noting.
 - 7.3 Dog Waste and Litter Bins – To receive a letter from NKDC (23.11.15) and note Disability Discrimination Act 1995 guidance. (attached)
 - 7.4 Grants availability S106 Monies. – Report attached
 - 7.5 Play Areas – Annual inspections for all sites due February 2016 – For noting.
 - 7.6 Money’s Yard Toilets – Lease renewal negotiations in hand.

8. **FINANCE** (3 mins)
 - 8.1 Quarterly Report attached.
 - 8.2 For noting – possible request for virements for essential open spaces maintenance work – verbal report Project Lead.
9. **ACTION LOG** – Issues arising. attached (5 mins)
10. **ALLOTMENTS** (5 mins)
 - 10.1 To reconvene Allotment Working Group – Draw up TOR and report back to a future meeting.
 - 10.2 Drove Lane Allotments - Lease Report attached
 - 10.3 Allocation of STC tree nursery space.
11. **COMMITTEE TERMS OF REFERENCE – From FC 14.10.15** (3 mins)
Amendment to LALC/STC 06.14.02 – attached.
12. **CEMETERY** (5 mins)
 - 12.1 Muslim Burials – To receive Clerk’s report and recommendations. – attached
 - 12.2 Commonwealth War Graves Commission – To note letter regarding changes in funding. 10.12.15 (attached.)
13. **RESOLUTION TO MOVE INTO CLOSED SESSION.** “To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the follow matter(s):”
14. **SKATEPARK** - update from Project Lead and Outline of Works from Quantity Surveyor attached. (10 mins)
15. **EASTGATE CAR PARK & EASTGATE GREEN** - updates from Clerk and Services Supervisor. (5 mins) - attached
16. **GRASS CUTTING WITHIN AMENITY AREAS** – To receive a work specification report from Services Supervisor and Chair of Personnel – attached (10 mins)

MW/GS /JCW/sms
14.01.16