



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday September 25th, 2013 at 7:30pm.** All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

AGENDA

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with the Localism Act 2011.
3. **MINUTES.** Notes from the previous meeting held on August 7th, 2013, to be approved as Minutes.
4. **CHAIRMAN'S REPORT,** if any.
5. **CLERK'S REPORT**
 - **Action Log** –enclosed - questions before meeting please contact office.
6. **FINANCIAL MANAGEMENT REPORT.**
 - Regular Committee Report – circulated
 - SLCC Membership – Services Supervisor – report attached.
7. **UPDATES/PROGRESS REPORTS**
 - **Town Council Newsletter** – due to holidays and sickness a planned meeting has been postponed.
 - **Website** – New site being finalised.
 - **CAB** – Town Council representation – letter attached. Nominate Council representative – to go to Full Council for approval.
8. **CHRISTMAS MARKET** – Update from Christmas Market Committee
 - To note the Market Sub-committee.

9. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”
10. **CHRISTMAS LIGHTS**
 - Anchor Points and Lighting – verbal report from Services Supervisor.
11. **INTERNET POLICIES** – verbal report.

Mrs M Waddingham
Assistant Clerk

September 19th 2013