



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday September 4th, 2013 at 7.45 pm, or earlier if the Application Meeting ends sooner**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

At 7.30pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council.
Your attendance is requested for this time.

AGENDA

Welcome remarks by the Chairman

1. **APOLOGIES**. Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST**. To receive disclosable pecuniary interests in accordance with the Localism Act 2011.
3. **CHAIRMAN'S REPORT**.
 - Miss C Darch to sign her Declaration of Acceptance and take her seat.
4. **CLERK'S REPORT**.
 - Action Log – circulated.
5. **MINUTES**. To look at the Clerk's Notes from the meetings held on July 17th and August 7th, 2013, and accept them as Minutes of these meetings.
6. **CLERK'S NOTES**. To look at the Clerk's Notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Services, July 31st, 2013, General Purposes, August 7th, 2013 and Finance & Strategy, August 21st, 2013 (To follow packs ASAP.) Personnel, June 26th and August 14th, 2013 and August 21st – not yet complete.
7. **FINANCE:**
 - To receive Financial Report.
 - 40040/1-40040/5 – From F&S August 21st – FC to ratify funds showing on this budget line to be moved into Earmarked Reserves when the funds from the second half of the precept have arrived in October.

8. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
9. **OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.
 - **Cllr K Dolby** – Quarry Fest – verbal report from Cllr K Dolby.
10. **FROM OTHER COMMITTEES:**
 - **Services Committee, July 31st** – Newly elected Councillor, Miss C Darch to replace Mr D Andrews on the Services Committee.
 - **General Purposes, August 7th** – To fill vacancy on this committee.
 - **Personnel, August 14th** - Ratify committee decision to replace Mr D Andrews with Cllr G Titmus.
 - **Personnel, August 14th** - National Salary Award 2013/14 – Rates of pay increased by 1% from 1st April 2013 – Full Council to formally approve this.
11. **TOWN COUNCIL SURGERIES:**
 - August 3rd – Cllr B Watson & Cllr K Dolby.
12. **FIELDS IN TRUST** – Any update, if any.
13. **AUTHORISATION OF LETTERS** – To propose in the absence of the Clerk and the Assistant Clerk, that the Chairman, or Vice Chairman in the absence of the Chairman, be allowed to authorise letters.
14. **MARKING OUT OF THE RECREATION GROUND** – To agree to mark out the area of land shown on the CPO map.
15. **PUBLIC MEETING AUGUST 28TH** - To discuss the outcome of the Public meeting and any Full Council Resolution(s) as appropriate.
16. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
17. **OFFICE PREMISES** - Update, and any Full Council Resolutions if any are needed.
18. **EASTGATE CAR PARK** – To resolve parking for adjacent hotel. Report attached.

Mrs M Waddingham
Assistant Clerk.

August 29th 2013