



Sleaford Town Council
Notes and Report of Services Panel Meeting – 22nd June 2017
11:00 to 12:00

Panel members present: Councillor David Suiter, Councillor K Fernandes, Councillor P McCallum
Councillor G Jackson

Apologies: Cllr B Allan

Meeting and Panel supported by Clerk, Assistant Clerk and the Services Supervisor

1. **Election of Panel Lead**

Councillor David Suiter was elected as the Lead Councillor for the Services Panel.

2. **Cemetery**

Children's area – Designated area not yet fully presentable. Work to progress between now and the Autumn. Grass seed to be sowed within the next couple of months, then to be brought into the grass cutting regime.

Muslim area – work to commence as soon as possible planting suitable hedging to identify boundaries and signage to be put up as soon as possible. The small extension to the pathway is waiting confirmation of a start date from Smith Construction.

3. **Street Sweeping and Litter Collection**

The Clerk explained current grant funding and review of dog & litter bins nos. and placements. Litter bins can be used for dog waste. Dual control stickers to be added to existing litter bins. The Group requested that the Clerk sends out a Press Release when STC is in a position to do so.

The Group also requested that the review of the asset register is completed by the end of July and this to come to the next meeting of this panel. The Panel then to carry out a bin review and put their recommendations to Council. The Clerk, the Services Supervisor and Cllr G Jackson meet with Nina Camm at NKDC to discuss suggestions made.

4. **Allotments**

Monthly inspections are carried out and formal processes are being followed with regard to unkempt plots.

Skips are currently needed to clear rubbish from several plots on both sites.

Tenants on the Galley Hill/Millfield Terrace Site have requested 3 more taps to be installed.

Fees and Charges of the allotments to be on the agenda for the next Panel meeting.

A visit to both sites to be arranged for all Councillors.

5. **Town Hall Clock**

The Clerk explained the current position with regard to access and the unmetered electrical supply to the Town Hall Clock. It was suggested that a Clock could be placed on the new Town Hall.

The Group requested that the Clerk contacts the owner of the Sessions House to ask for their comments after contacting LCC for their advice as regards any covenants in the sale of the Sessions House that might affect the town hall clock.

Date of Next Meeting: Thursday 17th August at 11am