



Sleaford Town Council  
Culture, Events and Markets Panel  
Notes and Report of Meeting – 15<sup>th</sup> November 2017  
11.30am to 12.45pm

Panel members present:

Councillor John Charlesworth  
Councillor Stephanie Dale  
Councillor Francesca Richards  
Councillor Adrian Snookes

Non Panel members present: Two members of the Services Team.

Meeting and Panel supported by the Office Manager.

This meeting was not audio recorded due to the whole agenda being in closed session.

**1. Apologies for Absence**

Apologies for absence, with acceptable reasons, were received from Councillors Heather Lorimer and Jan Mathieson.

**2. Agree to move into Closed Session.  
Christmas Market**

The Panel discussed the preparations and details for the Christmas Market.

Councillor Fran Richards informed the Panel that Lincs FM will be coming along on the day and will do the count down on stage for the Christmas lights switch on.

Date of Next Meeting: To be arranged

The meeting finished at 12.45pm.