



Sleaford Town Council
Culture, Events and Markets Panel
Notes and Report of Meeting – 3rd November 2017
11.30am to 1.00pm

Panel members present:

Councillor John Charlesworth
Councillor Stephanie Dale
Councillor Jan Mathieson
Councillor Francesca Richards
Councillor Adrian Snookes

Non Panel members present: Councillor Steve Clegg and a member of the Services Team.

Meeting and Panel supported by an Officer.

An apology for absence, with an acceptable reason, was received from Councillor Heather Lorimer.

1. To appoint a Panel Lead

Councillor Jan Mathieson welcomed everyone to the meeting and informed the Panel that an audio recording of the meeting would be made.

After discussion, Councillor Jan Mathieson and Councillor Adrian Snookes were put forward and confirmed to jointly be the Panel Leads. Councillor Mathieson would continue to chair this particular meeting.

2. Notes from the Meeting held on 9th August 2017

The Panel noted that the report had already been to Full Council and had been agreed.

The Panel meeting that was held on 4th October was not quorate.

Councillor Francesca Richards informed the Panel that a local publication had inserted an advert about the Christmas Market which had out of date information in it and it had not come from the Town Council. The advert stated that there was to be a Santa Fun Run and that a Santa's Grotto would be held in the church hall, both of which are incorrect.

The Panel asked that a statement be put onto the Town Council's Facebook page to explain that the advert is incorrect and has not come from Sleaford Town Council. The Officer present to speak with the publication to ask why this advert was published.

Item 6 – Town Newsletter - this item is ongoing

Item 8 – Summer Event for the Town – this will be discussed under agenda number 6.

3. Markets (including Auctions)

The Panel discussed the recent announcement by the Auctioneers that they won't be having their Auction in Sleaford anymore, due to lack of support. All expressed their disappointment as it helped to bring footfall into the Market.

The recording was briefly paused for Councillor Jan Brealeycook to inform the Panel about a meeting that has been booked on Wednesday 8th November at 2pm in the Town Hall, to discuss the Christmas Lights switch on at the Christmas Market. Panel members were asked to attend the meeting.

The recording was resumed.

4. Car Boot Sales

The Panel discussed the next Car Boot Sale which is scheduled for Sunday 12th November, the same day as the Remembrance Service and Parade. It was noted that the Clerk had spoken to the Royal British Legion organisers and they had no problem with the Car Boot Sale going ahead. Shops in the town and other events will be taking place, so it was felt that the Car Boot should go ahead. Everyone attending the Car Boot Sale will be asked to respect the two minute's silence on the day at 11am and a flyer would be handed out to everyone arriving about this. There will be road closures on the day due to the Parade and anyone attending the Car Boot Sale will be asked to take this into account. This information to be put onto Facebook. The Services Team members who will be working on the day will put barriers and signs out to cordone off the area in the car park for the Car Boot Sale.

The Panel confirmed that the cost for sellers at the Car Boot Sale would be £5 per bay. People that are selling for charities will be asked for proof of who they are working/selling for in order to have a free pitch.

It was agreed that the Car Boot Sales had been a great success and Councillor Jan Mathieson thanked the Councillors and staff involved for the joint effort. The new advertising boards, posters around the town, social media and radio had successfully brought the numbers of sellers and buyers into town.

It was agreed that an advert be placed in the Sleaford Target for the remaining Car Boot date and the local resident who had asked about the advert to be thanked for his input.

The Panel agreed that due to the successful trial of the Car Boot Sales throughout October and November 2017, they would be held every other Sunday in 2018, starting from Sunday 4th March.

5. Agree to move into Closed Sessiom.

Christmas Market

The audio recording of the meeting was stopped.

The Panel discussed the preparations and details for the Christmas Market.

Councillor Jan Mathieson agreed with Councillor Francesca Richards and the Officer that a meeting would take place on Thursday 9th November at 1.30pm, to site the Christmas Market pitches.

Date of Next Meeting: Thursday 15th November at 11.30am

The meeting finished at 1.00pm.

