



Sleaford Town Council
Finance & Assets Panel
Notes and Report of Meeting – 18th July 2017
11am – 12:40pm

Panel Members present:

Councillor Bozena Allan
Councillor John Charlesworth
Councillor Ken Fernandes
Councillor M Graves
Councillor Heather Lorimer
Councillor Melody Shanahan-Kluth
Councillor David Suiter

Meeting supported by the Clerk and Assistant Clerk. No members of the Public present; Cllr J Mathieson was present for the meeting.

1. Lead Introduction

All were welcomed to the meeting.

2. Welcome new Member to the Panel

Councillor M Shanahan-Kluth was welcomed to the Panel

3. Election of Lead for the Panel as required by Council resolution.

Councillor John Charlesworth was elected as Lead.

4. Open Space – 5 Year Plan

STC's 5-year Capital Programme together with the balances and reserves were discussed in detail.

It was agreed that the Panel, together with the Services Supervisor, carry out site inspection on STC's play areas to review the play equipment. The review to include the need for new equipment, refurbishment of current equipment and a 'wish list' of possible future items.

Councillor John Charlesworth to organise the site visits and report back to the next Panel meeting.

The Clerk to circulate the current ROSPA reports, to all Panel Members.

5. Toilet Provision

The Clerk circulated a brief report confirming toilet provision on existing sites and the current budgets.

The Panel agreed for the Clerk to write to NKDC regarding Money's Yard Toilets and the possibility using the Market Hut as a toilet provision.

The Panel also requested for the Clerk to investigate the cost of introducing charges for both the Monument Toilets and Money's Yard.

6. Town Hall internal refurbishment

The Clerk confirmed a meeting is scheduled with an Architect in the next couple of weeks. The Panel gave their ideas of how to utilise the Town Hall that would benefit members of the public and staff.

7. Councillor Allowances

The Panel agreed for the Clerk to submit a report on Councillor Allowances to Council on 2nd August 2017.

8. Cemetery

The Clerk provided a brief report covering current works at the cemetery.

Future works needed include, Internal gate – formation of pedestrian access to also allow gate to be closed, resolve drain blockage on right hand side grass verge and repairs needed to right side of drive plus the drive and roundabout generally requires remedial works.

The Panel agreed to meet on site at the Cemetery to look at pathways and report back to the next panel meeting

It was suggested to have double yellow lines to prevent parking at the cemetery.

9. Agenda for next meeting

Cemetery
Open Spaces
Allotments
External Funding Sources

The Clerk requested that the Panel helps with the research of funding.

10. Date of next meeting

Tuesday 29th August at 11am