



Sleaford Town Council

To: All Members of Sleaford Town Council Personnel Committee

You are hereby summoned to attend the next meeting of **The Personnel Committee** held at **The Source, Southgate, Sleaford** on **WEDNESDAY 25th NOVEMBER 2015 at 7.00p.m.**

Please note: Non-Personnel Committee Members are invited by the Committee Chairman to attend this meeting.

Mrs S Scholes
Clerk to Sleaford Town Council
19th November, 2015

AGENDA

1. **CHAIRMAN'S REMARKS.**
2. **APOLOGIES FOR ABSENCE** and reasons given.
3. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to consider any requests for dispensations in respect of DPIs.
4. **MINUTES.** Notes of the Personnel Committee Meeting, to be approved as Minutes. Attached
 - 4.1 30th September 2015
 - 4.2 28th October 2015 extra Meeting
 - 4.3 11th November 2015 extra Meeting
5. **CHAIRMAN & CLERK'S REPORTS**
 - 5.1 Tribunal – Remedy Judgment Received – for noting.
 - 5.2 HR Consultancy 2016– verbal update Chairman.

6. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To resolve whether to exclude the public and press for consideration of the following confidential staffing and legal matters. Should this resolution be passed, members of the public and press will be required to leave the meeting.
7. **FINANCE** – No finance report for this quarter.
8. **ANNUAL LEAVE / LIEU/ ABSENCES**, if any.
9. **FILMING OF STAFF AT COUNCIL MEETINGS** - advice from LALC.
10. **CONFIDENTIAL PERSONNEL MATTERS** –
11. To review Employment Terms and Conditions for staff members– Confidential Reports to follow.

JM/mw
18.11.15