



## Sleaford Town Council

To: All Members of Sleaford Town Council Personnel Committee

You are hereby summoned to attend the next meeting of **The Personnel Committee** held at **The Source, Southgate, Sleaford** on **WEDNESDAY 11<sup>th</sup> November 2015 at 6.00p.m.**

**Please note:** Non-Personnel Committee Members are invited by the Committee Chairman to attend this meeting.

Mrs S Scholes  
Clerk to Sleaford Town Council  
5<sup>th</sup> November, 2015

### AGENDA

1. **CHAIRMAN'S REMARKS.**
2. **APOLOGIES FOR ABSENCE** and reasons given.
3. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to consider any requests for dispensations in respect of DPIs.
4. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To resolve whether to exclude the public and press for consideration of the following confidential staffing and legal matters. Should this resolution be passed, members of the public and press will be required to leave the meeting.
5. To discuss quotations received and to propose that the Clerk is instructed to appoint an agency for the recruitment of the Senior Officer.
6. Annual Leave request 2016 – 31<sup>st</sup> May to 13<sup>th</sup> June.

JM  
05.11.15